

# CHURCH CROOKHAM PARISH COUNCIL

## Finance and Policy Committee

Notice is hereby given that there will be a meeting of the Policy and Finance Committee on  
**Monday 14<sup>th</sup> January 2019 8.00pm**

in the Acorn Hall, Church Crookham Community Centre, Boyce Road

All committee members are summoned to attend. Members of the public are welcome.

### AGENDA

01/19	<b>Apologies for absence</b>	<b>All</b>
02/19	<b>Approval of minutes</b> To approve the minutes of the meeting held on Tuesday 16 <sup>th</sup> October 2017	<b>All</b>
03/19	<b>Dispensations</b> To receive any written requests for disclosable pecuniary interest dispensations from members.	<b>All</b>
04/19	<b>Declaration of interest relating to any item on the agenda</b>	<b>All</b>
05/19	<b>Chairman's Announcements:</b>	<b>RM</b>
06/19	<b>Public session</b> This is an opportunity for members of the public to bring matters to the attention of the Finance Committee.	<b>Members of the public</b>
07/19	<b>Actual vs budget</b> To review the updated actual vs. budget figures for April to December 2018 and the likely reserves at the end of the financial year.	<b>All</b>
08/19	<b>Ear marked reserves</b> To review existing ear marked reserves and general reserves to ensure that they are adequate and not excessive. To agree any reserves movements and/or any new ear marked reserves to be created at year end if funds are available.	<b>All</b>
09/19	<b>Debtors report</b> To review and agree the debtors report.	<b>All</b>
10/19	<b>Quarterly bank reconciliations</b> To receive confirmation that the previous quarters bank reconciliations have been examined by a Council member who is not a signatory on any of the Council's bank accounts.	<b>All</b>
11/19	<b>Draft S106 20-year budget forecast</b> To discuss the proposed 20-year forecast	<b>All</b>
12/19	<b>Draft 3-year forecast</b> To review the 3-year forecast budget spreadsheet	<b>All</b>

*Sally du Gay* (RFO), 7<sup>th</sup> January 2019

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13/19	<b>Draft Budget and Precept for 2019 2020</b> To receive an updated budget for 2019 2020 and to consider whether any amendments are required now that the tax base has been agreed and to resolve to recommend the budget to Full Council for approval.	<b>All</b>
14/19	<b>Precept</b> To receive an update on the tax base for 2019/2020 and to agree a recommendation for the precept request to be taken to Full Council	<b>All</b>
15/19	<b>Financial institution credit ratings</b> To receive a report on the credit ratings of all the financial institutions currently used by the council and if necessary, to make a recommendation to Full Council	<b>All</b>
16/19	<b>S106 deposits</b> To decide where to deposit S106 funds received in December 2018 and S106 funds maturing in February 2019, and to decide whether to appoint an Independent Financial Advisor as required by CCLA.	<b>All</b>
17/19	<b>Direct debits and standing orders</b> To review direct debits and standing orders and recommend to Full Council for approval.	<b>All</b>
18/19	<b>Internal audit</b> To review the effectiveness of internal audit and to agree any changes.	<b>All</b>
19/19	<b>Unity Bank mandate</b> To decide whether to give the new Community Centre officer view-only access to the Unity Bank accounts.	<b>All</b>
20/19	Date of next meeting – 16 <sup>th</sup> April 2019	<b>All</b>

*Sally du Gay* (RFO to Church Crookham Parish Council)