

CHURCH CROOKHAM PARISH COUNCIL

Facilities Committee

Minutes of the Meeting held:

Date and Time: 8.00pm Monday 12th March 2018

Place: Church Crookham Community Centre, Boyce Road, Crookham Park, Church Crookham, GU52 8AQ

Present:

Councillors: Gill Scott (GS) (Chair), Gill Chatfield (GC), Richard Martin (RM); Peter Collings (PC), Cristina Harris (CH), Debbie Moss (DM), Helen Butler (HB).

Also: Claire Inglis (Clerk)

There were 0 members of the public present.

036/18	<p>Apologies for absence</p> <p>Cameron Miller</p>	
037/18	<p>To agree minutes of previous meeting held on 12th February 2018</p> <p>The minutes of the previous meeting were approved as a true record of the meeting.</p>	
038/18	<p>Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members</p> <p>None received.</p>	
039/18	<p>Declaration of interest relating to any item on the agenda.</p> <p>None received.</p>	
040/18	<p>Chairman’s Announcements</p> <p>New classes have been booked generating additional income at the Community Centre which includes Hula Hoop exercise class on Saturday afternoon, Street dance on Thursday evening and Sunday afternoon and a Parkinson exercise session on Monday afternoons.</p>	
041/18	<p>Public session – This is an opportunity for members of the public to bring matters relating to items on the agenda to the attention of the committee</p> <p>None present</p>	
042/18	<p>Great British Spring Clean</p> <p>To discuss and agree reschedule of event cancelled due to bad weather</p> <p>The event that was originally planned for 3rd March was cancelled due to bad weather. Dates in March and April are limited due to availability of Councillors and other planned events. It was therefore agreed to postpone this event until further notice when a greater number of Councillors can be available.</p>	

CHURCH CROOKHAM PARISH COUNCIL

Facilities Committee

043/18	<p>Tennis Charges To agree the charges to be set for tennis court hire</p> <p>Report was circulated which gave examples of fee structure at Fleet Town Council and Elvetham Heath Parish Council tennis courts. Councillors agreed that the Pay & play sessions should be charged at a rate in line with Elvetham Heath PC as they have a similar number of courts available.</p> <p>It was resolved to set tennis charges at a rate of £5 per Pay & Play session and £40 Annual Family Membership; the fees to be reviewed in six months' time with a view to recommending changes from 1st April 2019. Proposed GS, Seconded RM, all in favour.</p> <p>Clerk to ensure that tennis hirers are made aware of Community Centre car park availability for parking.</p>	<p>FO</p> <p>Clerk</p>
044/18	<p>Tennis Court Opening To agree a date and approve a budget for an opening event at the tennis courts</p> <p>A meeting was held on Tuesday 6th March to update interested residents of progress made. Updates included: gate access system installed and tested, Clubspark booking website created and tested, Taylor Wimpey are also keen to open for Easter with delivery of nets only required. Nets due to be installed w/c 12/3/18.</p> <p>It was agreed to host an open event before Easter holidays on Sunday 25th. Avondale Coaching are happy to support event between 10am - 12pm and can run mini tennis and provide equipment. Clerk and Cllr HB meeting with Avondale on Wednesday 14th to discuss arrangements.</p> <p>It was suggested that the Parish Council supply soft drinks and to approach Sainsburys for a supply of mini Easter eggs for the event.</p> <p>It was resolved to host an open event at the tennis courts on Sunday 25th March between 10am and 12pm supported by Avondale Coaching with a budget of £100 authorised for holding the event. Proposed GC, Seconded GS, all in favour.</p> <p>Clerk to insure and risk assess event and advertise via social media and local schools and use of banners.</p>	<p>Clerk</p> <p>Clerk</p> <p>All</p>
045/18	<p>Bins To consider installation and approve style of bins at entrance to MUGA and Tennis courts and approve purchase of bin for Allotment site</p> <p>Tennis install costs approved at August Facilities resolved purchase and installation of two bins at £1000.</p> <p>Parish Council agreed to install green Streetmaster Cardiff steel bins as at locations Wheel Park and Community Centre as these are more robust to fire / damage.</p>	

CHURCH CROOKHAM PARISH COUNCIL

Facilities Committee

	<p>Cost of two at Tennis and MUGA require additional authorisation to £120 to include installation and signage to notify users that general waste and dog waste is permitted. Bin at Allotment site was also agreed with location to be determined also green Streetmaster Cardiff style bin.</p> <p>It was resolved to authorise additional £120 cost of 2 Streetmaster Cardiff bins in green at additional at Tennis/ MUGA site to include installation and multiuse signage. Proposed GS, Seconded GC, all in favour.</p> <p>It was resolved to purchase 1 Streetmaster Cardiff bins in green at a cost of £500 at the Allotment site to include multiuse signage and installation. Proposed GS, Seconded GC, all in favour.</p>	Facilities Officer
046/18	<p>Bin Collections To approve temporary bin emptying contract for Church Crookham Parish Council bins and litter pick at Tennis/ MUGA courts and Allotment site</p> <p>KMC Cleaning Limited can litter pick at the Tennis and MUGA (already litter pick and empty bins at Wheel Park) for £6 per visit. Clerk would recommend daily litter pick over Easter holidays of Tennis/ MUGA open until bins are installed 3- 6 week lead time. Budget approved as part of Tennis ongoing costs up to £1,000 per annum. Allotment will be in addition to this to come under S106 Open Space maintenance costs.</p> <p>It was resolved to appoint KMC ltd on a 3-month temporary contract to empty bins at the Tennis/MUGA and Allotment sites at £6 per visit. Proposed GS, Seconded PC, all in favour.</p>	Clerk
047/18	<p>Wood Art To discuss and confirm whether to commission additional wood art work and set up event to watch carvings being made</p> <p>Report was circulated. A meeting took place with members of the Memorial Hall Trust, Clerk and wood artist. A concept for a design was discussed for the dead Maple tree to create a memorial of the donation of the tree by the Canadian Forces following the 2nd World War. A design has been submitted and agreed by the trustees. Church Crookham Parish Council have budgeted to support the project in 2018/19 and the chosen design is within the proposed budget of £1,000.</p> <p>An Oak tree felled by the Gurkha path has been left in one piece and Taylor Wimpey have agreed it can be used for wood carvings and can arrange for it to be moved to the green behind the Community Centre. Rob Beckinsale (wood artist) could create up to 4 sheep carvings from the piece of Oak and is happy to offer a live demonstration on site. The cost would be £250 per sheep to include installation a total of £1,000 for up to 4 sheep.</p>	

CHURCH CROOKHAM PARISH COUNCIL

Facilities Committee

	<p>It was resolved to authorise £875 from the Maple tree project 2018/19 to be booked for April 2018. Further it was resolved to order up to 4 sheep to be carved as part of a live demonstration up to £1000 from the S106 Art budget. Proposed GC, Seconded PC, all in favour.</p> <p>Clerk to liaise with Memorial Trust members and wood artist to set up events for April or as per wood artist diary.</p>	Clerk
048/18	<p>CCTV To receive an update on progress</p> <p>Called Baydale 09/03/2018. There has been lots of discussion between Meretech and consultant used by the parish council to advise on the project, to agree how technically the images will be relayed to Rushmoor. Baydale are planning on sending a team to be on site Wednesday 14th along with consultant to commission the project.</p>	
049/18	<p>Taylor Wimpey To receive an update on site issues</p> <p>Gurkha Path – not require to use for access at this time as they continue to work out of their current depot. If access is still required along the path, it will be over a much reduced timespan with notice given.</p> <p>Oak trunk – TW are able to bring large piece of Oak up for carving event.</p> <p>HDC have still not signed off on all LAP/LEAP/ NEAP installations. Mixture of reasons waiting on revised plans from Kompan. HDC have verbally agreed NEAP and Kompan have this on order to be installed.</p> <p>Parish Council were made aware of a meeting to be held on 13th March between District Councillors and HDC planners. This raised concerns over potential further delays in signing off planning conditions and discussions about specific LAPS without the knowledge of interested parties namely CCPC and Taylor Wimpey. It was agreed that the Clerk would email District Councillors to voice these concerns.</p> <p>Tennis – TW notified of intention to have open event 25th March and they anticipate delivery of nets for install this coming week.</p> <p>MUGA / Athletics – Meeting with TW on Wednesday to review MUGA surface and Athletics. Question if MUGA can be opened up for Easter holidays with CCTV in place but with a need to close for any further works e.g. high net install and any further surface works. Athletics track area to be looked at.</p> <p>Land transfers – TW have requested a revised Red Line drawing for the Parish Council to agree in principle extent of land to be transferred with S106 monies still possible to be with CCPC before end of year but will progress as part of land transfers naturally.</p> <p>Allotment toilet and drainage – Discussion to be had on brief meet Wednesday re potential planning application for toilet.</p>	

