



**Minutes of the Meeting of
CHURCH CROOKHAM PARISH COUNCIL
FACILITIES COMMITTEE**

Date and Time: 8.00pm Monday 8th May 2017
Place: Church Crookham Community Centre, Boyce Road, Crookham Park, Church
Crookham, GU52 8AQ

Present:

Councillors: Gill Scott (GS)(Chair), Helen Butler (HB), Hugh Connolly (HC), Gill Chatfield (GC)

Also: Jayne Hawkins (Parish clerk)
Cllr. Debbie Moss (CCPC)

There was 0 members of the public present.

72/17 Apologies for absence

There were no apologies for absence.

73/17 To agree minutes of Facilities Committee meeting held on 10th April 2017

The minutes of the previous meeting were approved as a true record of the meeting.

74/17 Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members.

There were no requests for dispensations

75/17 Declarations of Interest

There were no declarations of interest.

76/17 Chairman's announcements

The Chairman reported the following:

- David Cunningham and Richard Jackson have resigned from the Parish Council.
- Leak at allotments fixed, plots and footpaths left in a good state.
- Fence at Chesilton has been fixed and payment received from tree surgeon
- Shed at Community Centre to be installed from Monday 24th July until Friday 21st August.
- Athletics club meeting – 15th May 2017 at 7.00pm at the Community Centre. GC/HC/HB/CI attending. HB will be a few minutes late.
- Fleet Town Council meeting – 9th May 2017 at 7.00pm in the Harlington. GC/JA/HB/JS/HC/JH attending
- Stop it, don't drop it scheme launched by Hart DC with East Hampshire District Council
- APM – too late to get leaflet distributed. Suggest order banners for memorial hall and community centre and Peter Driver Fence. £70.00

77/17 Public session – This is an opportunity for members of the public to bring matters relating to the Facilities Committee to the attention of the committee.

There were no members of the public present.

78/17 Out-door gym project

To receive an update on the out-door gym consultation

The chairman reported the following:



- Number of response to date - 43
- 1 football team expressed concern about losing warming up space
- Consultation ends on 15th May 2017, decision to be made 22nd May (AGM/PC meeting)

79/17 CCTV

To receive a final costing for the CCTV project and to decide whether to order posts, cameras and cabinet.

Report circulated

- Costs (still awaiting electricity and fibre connection costs from GTC/Npower and see the light). TW still looking to provide the utilities as soon as possible then need to contact provider e.g. N-Power to get meter and connections in place.
- Planning officer visited site on 8th May, advised that it will be out to consultation for 3 weeks, then should be able to give a decision end May.

It was **resolved** to progress the utility installation but to wait and order the infrastructure (poles, Cabinet and cameras) once planning permission was achieved.

Clerk

80/17 Athletics

To receive quotes for inspecting the athletics track

The chairman reported the following:

- Clerk has contacted Sparsholt college, Agrostics turf consultancy and Kestral on 27/4/2017
- Sparsholt are unable to assist due to insurance reasons.
- Agrostics Turf - £468 for appraisal of site, soil testing, interpretation and recommendations.
- Kestral – Agronomic Assessment £2,750, Project management visits to assess ongoing work and final snagging inspection at practical completion - £650 per visit.
- Meeting with athletics club on 15th May at 7pm in the meeting room at the community centre.
- Water and electricity being installed for potential pavilion with CCTV utilities.

It was **resolved** to appoint Agrostics Turf to provide some consultancy on the athletics area and to provide a final snagging inspection on final completion.

Clerk

81/17 Rebound fence

To receive quotes for re-enforcing the rebound fence behind the practice goal at Peter Driver playing fields to address health and safety issues with current fencing

- Treasure Fencing – Timber boards fitted to existing fence to a height of 4ft - £1100 in total
- Lee Brothers - £1642
- Unable to dig directly into ground due to the pipeline that runs next to the fence
- £700 approved in 2016 under budget code 4400 Sports equipment, £1200 in the budget.

It was **resolved** to appoint Treasure fencing to fit timber boards to the existing fence to a height of 4ft for £1100. Budget to come from the sports equipment budget.

Clerk

82/17 Hatched line marking – Community Centre overflow car park

To receive quotes for painting hatched white lines on two spaces at the community centre car park so that the entrance to the overflow car park is kept clear.

- Paintline - £350
- Central line markings – £225



- Belstan – £250

It was **resolved** to accept the quote from Central Line markings for £225

Clerk

83/17 Public art project

To receive an update on the next phase of the public art project and to decide whether to authorise the expenditure of up to £10,000 on an art trail. Report Circulated

- Chairman gave a report on meeting with iron man and showed examples of work
- Remaining public art budget £58,888

It was **resolved** to approve expenditure of up to £10,000 on a small art trail.

GS/HB

The clerk was asked to gather information on the history of the Gurkhas on the QEB site, the statue and the orchard for inclusion in an information board by the statue and orchard.

Clerk

84/17 Defibrillator project

To receive an update on the defibrillator project and to agree public training.

The Chairman reported the following:

- Defibrillators and cabinets installed at the Community Centre and Peter Driver Sports Ground on 26th April 2017. Both up and running and working.
- They have both been added to the 'Save a Life' app and to the ambulance computer system.
- In depth CPR and defibrillator training to be provided by South East Ambulance service. 2.5 hours. Community Centre available on evening of Friday 19th May and afternoon on Saturday 27th May. Still waiting for confirmation of availability from the ambulance service.
- Familiarisation by Wel Medical 1 hour defib familiarisation session to be held on weekday evening and will be advertised via local facebook groups

It was **resolved** to ask Wel-medical if they could hold defibrillator familiarisation sessions in the foyer of the community centre and show the defib that is installed out-side to the public and then invite class leaders and football coaches and athletics members to the CPR training by the ambulance service.

clerk

85/17 Community Centre update

To receive an update on the community centre

The Chairman reported the following:

- Maintenance contracts put in place: 3C – carrying out Legionella work at Peter Driver and Community Centre by end May. JFK boiler serviced and plant room inspected, hot water temperatures reduced, valve needs to be replaced - 8th May. Issues at Peter Driver (removal of cold water tank, electrical switch faulty, dead ends to be removed. – JFK/3C to address) Fire alarm/emergency lighting and CCTV maintenance - 24th May
- Out-standing snagging items with Mildren – Mildren are consulting with architects and should come back with a plan to address the issues soon.

It was **resolved** to approve the following purchases for the community centre:

- Tool box and tools (£100),
- notice board pre-school £59 plus vat,
- Spare chair trolley (£200),
- Plastic boarding to be installed under hand dryers in the toilets - £200
- 3 bins for wheel park and outside the Community Centre – Cardiff bins in dark green – total cost of 3 including delivery: £1349



86/17

Tennis Courts and MUGA

To receive an update on proposals for the management of the tennis courts and MUGA at Crookham Park

Councillor Chatfield and the clerk attended the Hartley Wintney tennis club AGM on the 3rd May 2017. Councillor Chatfield gave a verbal report on the way that Hartley Wintney run their tennis club and take bookings. They use the LTA's Clubspark system and are very pleased with it. The clerk was asked to find out how much the electronic locking system would cost.

Clerk

Councillors also discussed whether to ask Taylor Wimpey to open the tennis courts and MUGA before they are transferred. Issues such as responsibility for damage, final snagging, insurance and litter picking were discussed. It was **resolved** to wait for the legal transfer to take place before opening the courts and to review in September if the transfer still hadn't taken place.

It was **resolved** that Cllr. Chatfield would put a notice out on the residents facebook page at Crookham Park and ask if there were any members of the public who would like to become involved in a tennis club committee and help set up the tennis courts.

GC

87/17

Bee hives

To consider whether to investigate putting bee hives at the allotment site at Crookham Park

A discussion took place about putting beehives at the allotment site.

- Need to consider who would be responsible for the management of bees
- Health and safety issues with bees close to plots
- Benefits to plot holders increase in pollination

It was **resolved** that Cllr. Scott would contact the Fleet bee society and suggest that if they were looking for sites for bee hives that they contact the Allotment association at Crookham Park to find out if this was something that could benefit both parties.

GS

88/17

Christmas party

To receive a project plan for the Children's Christmas party

A report was circulated

It was **resolved** to accept the project plan for the Children's Christmas Party and approve expenditure of: £330

Jenny Baker to look for a new Father Christmas and a new outfit. GS to check if the school have any outfits that could be borrowed.

Clerk

89/17

Items for the next agenda:

- Tennis Courts, CCTV, NEAP installation and planning
- Athletics meeting
- Bees update
- Mens shed update and lease agreement
- History board by orchard.

90/17

To agree a date for the next meeting – 12th June 2017

There being no further business, the meeting closed at 22.02pm

Signed.....

Date.....