



Minutes of the Meeting of CHURCH CROOKHAM PARISH COUNCIL

Date and Time: Monday 26th September 2016 – 8.00pm

Place: Acorn Hall, Church Crookham Community Centre

Present:

Councillors: Cllr. Gill Chatfield (GC), Cllr. Richard Jackson, Cllr. Hugh Connolly (HC), Cllr. Jeremy Silvester (JS), Cllr. Gill Scott (GS), Cllr. Helen Butler (HB), Cllr. Julie Adams (JA), Cllr. David Cunningham (DC)

Also: Jayne Hawkins (clerk)

There were 10 members of the public present.

185/16 Apologies for Absence

There were apologies from Cllr. Michael Burford and District Councillor Jenny Radley

186/16 Approval of the minutes

Minutes of the Full Council meeting on 22nd August 2016 were received and approved as a true record of the meeting.

The minutes and recommendations of the following committee meetings were also approved:

Planning Committee Meetings - 8th Aug, 22nd Aug, 12th September
Facilities Committee – 8th Aug, 12th Sept

187/16 Dispensations – To receive any written requests for disclosable pecuniary interest dispensation from members.

There were no written requests for dispensations.

188/16 Declaration of interest relating to items on the agenda

Cllr. Connolly declared an interest in item 199/16 as he is a resident at the Grange Estate and that may be considered as a possible location for a defibrillator.

189/16 To receive Chairman's announcements

The chairman made the following announcements

- HALC annual general meeting: Victoria Hall, Hartley Wintney 22nd Oct, 10am – 1pm. GC and JH to attend.
- TPO applications 16/01930 and 16/01931 approved. Tree survey at Chesilton carried out waiting for report and updates to mapping system
- Resignation received from Councillor Pat Lowe on 31st August, Andrew Tiffin the Elections and Information Manager was informed that the notice for the public to request an election was on the notice boards, the 14 day request period will end on 21st September. The vacancy can now be filled by co-option.
- Royal British Legion has permission from Hampshire County Council to put large poppies on lamp posts in Fleet and Church Crookham. They will be put on lamp posts from 22nd October to 13th November.



- Annual Parish Meeting will take place on the 31st May in Acorn from 7.30pm.
- Short delay to Hart Local Plan process.
- All children centres in Hart apart from Turners Wood at Elvetham Heath will be closing from 14th October.

190/16 Public Session

An opportunity for members of the public to bring matters to the attention of the Parish Council (3 minutes per person, 15 mins' maximum)

A number of residents attended to raise issues regarding the Wheel Park and to get an update on actions that the Parish Council may be taking to mitigate anti-social behaviour.

The following concerns were raised by residents

- Since last Parish Council meeting nothing has changed
- Skate Park has brought people on to the Estate from outside and introduced drugs.
- Drug paraphernalia has been found on the road on Gurung Way
- Insufficient police resources in the area
- Wheel Park should be closed until suitable management plan was implemented
- None of the issues existed before the Wheel Park was opened
- Residents would like the access to the Wheel Park to be limited
- 6 out of 7 nights a week there are people on the Wheel Park in the dark
- Would like to see the wheel park gated with live CCTV
- Car driven onto wheel park using lights and playing loud music
- Toilet issues, access to a public toilet needed.
- Sound proofing fence needed
- Trees should be replaced
- Blocking off the Quetta Park Community Centre car park with bollards had moved individuals into the estate.
- Noise from scooters and BMX on the surface was acceptable, the slapping of the Skate boards on the concrete was loud and disturbing.
- Traffic had increased and cars using the community centre car park were speeding along the residential roads endangering pedestrians
- Bollards needed on all paths to block access to vehicles

Councillor Jackson encouraged residents to call 101 and report any anti-social behaviour and other illegal activity as this would lead to greater police presence and would give out a clear message that anti-social behaviour was not acceptable. He said that locking facilities had not been successful in other locations as the locks are quickly damaged and there are safety concerns regarding children being trapped within the facility and unable to easily walk away if they feel threatened in any way. The Parish Council were keen to introduce a skate ranger scheme to give some responsibility to the users of the Wheel Park. Laurel hedging would be planted in November and depending on advice in the acoustic report it was expected that an acoustic fence would be installed. Discussion had also started with a CCTV consultant from Rushmoor Borough Council to work out the most effective solution for installing a monitored CCTV service.

Timescales for action were discussed and councillors said that they expected to be able to make a decision on the acoustic fencing by end of October, hedging should be installed in November and CCTV was more difficult but would hopefully be installed within 6 months however this was dependent upon external factors and many third parties but it was important to get the best and most robust solution.



191/16

Taylor Wimpey Meeting

To receive an update following a meeting with Taylor Wimpey on 15th September 2016. Report circulated.

The Chairman reported the following:

- Agreed to install dragon's teeth behind the overflow car park and 1m gaps
- Signage and bins at tennis courts and MUGA will be installed 1 week before handover to Parish Council
- Athletics area will be harrowed twice before handover
- Drainage of Tennis Courts and MUGA has been referred to Redfields
- Transfer of formal open space will be progressed, cheque for £150K received with £350K to follow January 2017.
- Location of NEAP to be put on new plans and submitted for planning permission
- 2nd allotment payment £98,762.50 should be made soon
- TW to meet with Parish at allotments on 10th October at 3.30pm to discuss drainage
- Phase 3 likely to start after Christmas
- TCL agreed to lay foul sewage pipes to edge of allotments.

Clerk

192/16

Location of NEAP

To decide on the preferred location of the NEAP for inclusion on the revised open spaces planning application.

It was reported that the location of the NEAP had to change as the Community Centre car park had been built in the original location for the NEAP. The Parish Council had been asked by Taylor Wimpey if they had a preference. This location would be put on new public open space plans and submitted for full planning permission.

There was a discussion regarding two possible locations for the NEAP on the public open space.

1. Between the main central footpath and the drainage ditch towards the orchard,
2. Alongside the orchard fence and to the community centre car park.

Cllr. Scott proposed that the NEAP was located in location '1' between the main central path and the drainage ditch. Seconded by Cllr. Connolly 3 in favour, 5 against. Not carried

Cllr. Silvester proposed that the NEAP was located in location '2' alongside the orchard fence and close to the community centre car park. This was seconded by Cllr. Jackson. 5 in favour, 3 against.

It was **resolved** to inform Taylor Wimpey that the Parish Council would like the NEAP located in location 2 close to the orchard fence and the community centre car park.

Clerk

193/16

Wheel Park

To receive an update on the wheel park and to decide whether to approve further actions to address anti-social behavior.

- 4 items of anti-social behavior reported to the police via 101 (18th, 19th, 23rd September)
- Taylor Wimpey have been carrying out work on the formal open space (fencing removed, Drainage ditch wall repaired, contractors access road removed, target wall area tidied up) works continuing.



- CCTV meeting took place with consultant from Hart /Rushmoor District Council. He has since spoken to GTC and has further site visits scheduled.
- Acoustic Survey took place from 2nd Sept to 12th Sept. Awaiting final draft.
- Quotes for hedging updated: Buds Landscape – 5ft/6ft Laurel £2,285
- Quotes for fencing: 2.2m high acoustic fence £2,285

Further action will be agreed following a review of the final acoustic report.

**194/16 Grant application
To receive a grant application form from Brendon care for £1320**

Application form and accounts circulated

It was **resolved** to give a grant of £1320 to Brendon Care on the condition that it was used to provide food for the lunch club that is held in the community centre.

Deputy clerk

**195/16 Community Centre hire rate – early afternoon
To consider reducing the hire rate to £7.50 per hour for early afternoon sessions
Tuesday to Thursday to encourage bookings in unpopular slots.**

It was **resolved** to reduce the hire rate to £7.50 per hour for early afternoon sessions from 1.00pm to 3.00pm Tuesday to Thursday. GC/GS all in favour.

It was **resolved** to give staff authority to use their discretion regarding the exact hours when the offer could be applied to account for bookings that start before or finish a little after the offer period. GS/RJ all in favour.

Clerk

**196/16 Speeding traffic along Aldershot Road
To receive an email from a resident regarding the speed of the traffic along the
Aldershot Road towards The Forrester's and to consider whether to implement a
traffic survey or further action.**

It was resolved to book a speed survey on Aldershot Road – location to be agreed. G/RJ all in favour.

Clerk

**197/16 Valuation of assets
To receive the asset valuation report from Cunningham and Lindsay.**

Church Crookham Community Centre - £1,504,000
2 Tennis Courts and Multi Use Games Area C. Park - £375,000
3G five a side Peter Driver - £93,000
Peter Driver Sports Pavilion - £200,000
Church Crookham Memorial Cross - £50,000

It was **resolved** to adjust insurance values to reflect the values in the valuation report.

Clerk

**198/16 Defibrillator update
To receive an update on the defibrillator at the Verne and to decide whether the
Community Centre could be used for a free defibrillator training session on the 5th
November for 1.5 hours from 11.30am, open to all.**

- Verne defib. to be installed mid to late October
- Co-op and Highways are funding the installation
- £1,000 left over plus a couple of fund raising prizes
- Training to be conducted on the 5th November



It was **resolved** to host the training on the 5th November from 11.30 to 1.00pm for no charge, staff and councillors to attend if available.

Clerk

199/16 Defibrillator funding

To decide whether the parish council would support the remaining funding £1000 being put towards another defibrillator in the Parish possibly at the Grange Estate.

- £1,000 left over from fund raising
- Total cost of defibrillator plus cabinet, installation and training £2020
- Dee Squirell suggested the Grange Estate would be a good location due to the demographics

It was **resolved** to inform Dee Squirell that the Parish Council would be supportive of the remaining funding being used to provide a defibrillator at either of the following locations in Church Crookham.

- the Grange Estate if it could be made available to the general public
- Tesco Express – central to many residents in Church Crookham, busy well-lit site. Tesco may contribute to the funding.

CLlr Connolly to speak to residents and management at the Grange.
CLlr Scott to speak to Tesco Express.

Clerk

200/16 Budget 2017 2018

To consider project items for inclusion in the draft budget for 2017/2018. Report circulated.

17/18

£23K for Azalea Park footpath
£400 for new inscription plate on Lynwood Bolder
£3K for map board Lynwood
£5K for Christmas decorations
£3K for picnic benches at memorial orchard
£9K for Basketball net and surface at Peter driver
£2K for defibrillator
£1.2 for memorial bench Mary Barry

18/19

£10K traffic improvements
£1K Improved signage
£5K for Christmas decorations
£10K for floral decorations (tubs/baskets)
£2K defibrillator
£3K Table Tennis table

19/20

£5K Christmas decorations
£2K Defibrillator

20/21

£40K Azalea Park pathways / play equipment
£3K Table Tennis Table

Peter Driver Refurbishment project – Ear Marked Reserve
Current: £70,337
18/19: £30,000



19/20: £50,000
Total: £150,337

It was **resolved** to review the project items and provide feedback to the Policy and Finance Committee before their meeting in October.

Clerk

201/16 Consultation

To receive the following consultations and to decide whether to respond:

- 1) Hart consultation on Gambling
[Documents circulated](#)
- 2) The 2017/18 local government finance settlement
<https://www.gov.uk/government/consultations/local-government-finance-settlement-2017-to-2018-technical-consultation>

It was **resolved** not to respond to the consultation on Gambling.

Councillor Jackson agreed to look at the consultation on local government finance settlement. The clerk will also look at drafting responses,

Clerk/RJ

202/16 To approve payment of accounts and to review any quotations received for September 2016

The accounts for September were approved GC/DC all in favour.

Clerk

See website for details.

203/16 To receive the clerks report

The clerk reported the following:

1. Gas – Community Centre. Our supplier has completed an AQ review for the gas usage at the community centre and have agreed a new AQ due to go live for MPRN 7728711003 from 01/10/16 at 49,550 kWh. However, the standing charge suggested by Total Gas and Power is still very high and has been challenged by HCC. Awaiting a response.
2. Final recommendations for the electoral review of Hampshire have been completed and these now need to go for parliamentary approval. Information circulated.
3. Governance Review, update from Andrew Tiffin will look at keeping councillor numbers the same for Church Crookham but will align the numbers per ward with population numbers. Will consult with public via our newsletter in 2017. Changes will come into effect for May 2018.
4. Tree Survey at Chesilton completed on 12th September. When report is received TPO applications will be made for any works needed and quotes requested from contractors. TPO applications have been made by Taylor Wimpey for the tree works at Hightrees. TPO permission has been granted for tree works at Lynwood and Azalea Park. Tree works will now be scheduled.
5. Resurfacing of playground surface – Mildren called on 20th Sept to say that they were not having any luck with the contractor and have issued them with a legal 7-day notice for them to relay the playground surface or they would appoint another contractor. The contractor has now agreed to resurface all of the playground and will be booked in to attend during the October half-term.
6. SANGS meeting took place with Taylor Wimpey, District Councillors and Natural England on 9th September in the meeting room at the community centre.
 - Area J raised as area of concern by Jenny Radley. It was confirmed that this area has only been part transferred and the area of the compound by the



allotments and the ponds have not been transferred to the Parish Council. It is not part of the SANGS and was therefore not relevant to the meeting.

- Signage still needs addressing but Taylor Wimpey are not prepared to install the final permanent signs until the whole of the SANGS and the footpaths are established.
- Ewshot Parish Council reported issues at Ewshot where users of the SANGS are parking at Ewshot play area. It was decided that as part of the promotion of the site users should be encouraged to use the car park by the allotments.
- Promotion of the SANGS will be progressed with HDC, TW and TCL.
- Newsletter will be issued soon
- Natural England will carry out an audit of SANGS in approx. 1 years' time. Next meeting will be planned to follow audit report approx. September 2017.

7. Councillor Training HALC no response from other neighbouring parishes to share a new councillor training course. Next available public course Core skills - 8th March 2017 Eastleigh 10am to 3pm, 21st June and 13th July, Basingstoke evening courses in September 17.

204/16 To receive monthly safety report
Circulated and accepted.

205/16 To receive monthly crime report
Circulated and accepted.

206/16 To receive other reports.

Quetta and Humphrey Park - no representative
Fleet Link (HB)
FACC update (JA) – next meeting November
HDAPTC (GC) – meeting took place this month, lot of time spent discussing the Hampshire options for local government (minutes to be circulated)
Memorial Hall (MB)
Allotments (HB) - inspection due. Gill Scott could assist after 3pm
Alms Houses (JS) – next meeting 27th September
Other

207/16 Items for next meeting

- Gym equipment project
- CCTV update
- Acoustic survey
- Budget
- Open space handover
- Defib update

208/16 Date of next meeting: 24th October 2016

There being no further business, the meeting closed 21:55 pm



Signed.....

Date.....