



**Minutes of the Meeting of  
CHURCH CROOKHAM PARISH COUNCIL  
FACILITIES COMMITTEE**

**Date and Time:** 8.11pm Monday 12<sup>th</sup> September 2016

**Place:** Church Crookham Community Centre, Boyce Road, Crookham Park, Church  
Crookham, GU52 8AQ

**Present:**

**Councillors:** Gill Scott (GS) (Chair), Helen Butler (HB), Hugh Connolly (HC), Gill Chatfield (GC), Richard Jackson (RJ)

**Also:** Jayne Hawkins (Parish clerk)

There were no members of the public present

**165/16 Apologies for absence**

Apologies received from Cllr. Jenny Radley and David Cunningham.

**166/16 To agree minutes of Facilities Committee meeting held on 8<sup>th</sup> August 2016.**

The minutes of the previous meeting were approved as a true record of the meeting.

**167/16 Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members.**

There were no requests for dispensations

**168/16 Declarations of Interest**

There were no declarations of interest.

**169/16 Chairman's announcements**

The Chair made the following announcements:

- The start of the outdoor gym project has been delayed until October
- The Clerk has been updating the parish on-line mapping system and when complete will make a read only copy available to councillors.
- A meeting with Nigel Philips has been scheduled for 4.30pm on 15<sup>th</sup> September to discuss:
  1. Transfer of formal open space – dependent on certain actions by TW but agreement to be reached on what can be achieved prior to an early handover:  
TW cannot deliver on the following due to these matters needing to be agreed
    - o Provide a pathway to link the community centre to the central path  
Location to be agreed in conversation about NEAP etc.
    - o The end of the formal paths are meant to be as they are – it is intended that informal mown tracks/dirt paths will interlink the wooded areas
  2. Location of NEAP – TW still open to discussion about final location
- Tree survey at Chesilton booked in for the 12<sup>th</sup> September with decay works.
- Playground surveys took place on 7<sup>th</sup> September. Reports to follow.
- Benches to be installed by Kompan at the LEAP by the school on the 19<sup>th</sup> Sept.
- Man Shed meeting HDC - 17 October, 7:15pm at Hook Community Centre
- Apples in the orchard are falling and residents are asking if they can pick them.  
It was agreed that councillors would ask Taylor Wimpey if they were happy for members of the public to pick the apples in the orchard at their own risk and



then to ask the residents association if they wanted to arrange an apple picking morning.

**170/16 Public session – This is an opportunity for members of the public to bring matters relating to the Facilities Committee to the attention of the committee.**

There were no members of the public present.

**171/16 Wheel Park**

To receive an update on the wheel park. Report circulated.

The Chairman reported the following:

Acoustic Survey:

- A second acoustic survey carried out from Friday 2<sup>nd</sup> September to Monday 12<sup>th</sup> September – cost £1000.
- Recording period included a period of school holidays and beginning of term time, generally good weather apart from Saturday 10<sup>th</sup> Sept.
- An audio receiver will enable construction noise and traffic noise and other non-wheel park related factors to be excluded.
- The report will provide data on the noise level in comparison to the background level previously read. It will establish whether this level is above unreasonable levels.
- The focus will be on recommending measures to mitigate excessive noise.

Hedge planting:

Quotes received to date:

Contractor	Supply	Install	Total
Hedges Direct	£1,169 3-4ft high plants £1,379 up to 1.25m	Delivery only	£1,169 or £1,379 plus install
Buds Landscape This price needs to be confirmed left message			£1,789 installed
Landform	£2,520 1.5 – 1.75m plants	£1,750	£4,270

Works to tidy formal open space

- The wheel park construction access has now been removed and renovated to a high standard.
- The drainage wall has been repaired.
- Works has started to make the shooting range area safe.
- The old MOD fencing surrounding the wheel park / athletics track area has now been removed excluding a section that the Parish Council requested should be left as it provides some screening to the wheel park.

Other matters

- It is suggested that ‘No skateboarding’ signs are put up in the Community Centre car park. It was agreed to install signs to say the following ‘ No ball games. No



Skateboarding. Car park in constant use' up to a value of £100. GS/RJ all in favour. **Clerk**

- Fencing to rear of overflow car park - work to commence soon
- Meeting scheduled with Nigel Phillips for September 15<sup>th</sup> from 4.30pm to discuss pathway linkup from Community Centre to Breedon path and location of NEAP.
- Fencing quotes will be finalised following receipt of data from Acoustic report
- CCTV signage on order for wheel park
- A meeting with Roger Hardiman a consultant working for Hart and Rushmoor took place to discuss CCTV.

#### **172/16 Hightrees transfer**

##### **To receive an update on the transfer of Hightrees and the tree work identified**

Update from Roy Taylor (Taylor Wimpey contractor):

- 1) They received all the quotes as per the tree survey. They are applying to Hart district council for permission to carry out the works on the TPO trees. Once TW have this they will get a date from their tree surgeon. Likely to be end September early October.
- 2) They will arrange to get the hole (identified by resident) filled in as soon as possible.

The clerk was asked to request that Taylor Wimpey inform the residents of any work being planned and that they replace any TPO trees that are removed with new trees and replace the dead saplings. **Clerk**

#### **173/16 CCTV Quotes update**

To receive an update on CCTV provision for statue and wheel park and to decide whether to proceed with provision from Rushmoor.

- TW will provide concrete cabinet for meter and internet connections at an appropriate location providing a big enough base to accommodate a pole and camera.
- TW, GTC and Roger Hardiman (Hart DC consultant) are liaising on capacity and installation.
- Capacity required for CCTV is very low. It is recommended that a separate installation and meter is installed for the Athletics club when their requirements are clear. Hopefully GTC would provide a main cable to the box with sufficient capacity for future usage.
- The clerk and the allotment and recreation officer met with Roger Hardiman (RH) on September 8<sup>th</sup> to discuss all aspects of CCTV implementation for the Gurkha Statue and Wheel Park.
- RH has a huge amount of knowledge in this field and is able to talk to all parties to establish the most effective and long term solution. John Elson of HDC has asked RH to assist with this process at this early stage. Further more detailed work would be chargeable.
- RH will now talk to all parties to establish:
  - Best means of providing power to both locations
  - Best means of connecting to the internet



- Best means of getting data to Rushmoor monitoring unit
- Costing options highlighting the difference between capital expenditure and ongoing running costs
- The timeline will be up to six months
- May require purchasing RH's expertise direct

#### 174/16 Newsletter

**To receive a draft newsletter for approval to be delivered early October.**

It was reported that the price of the barn dance tickets now includes a ploughman's.

Ticket Price Adults £10, Children £6 to include a ploughman's lunch

Estimated costs: £510

Estimated Income: (50 adult tickets sold, 20 children's tickets sold): £620

or

Estimated Income:(25 adult tickets sold, 10 children's tickets sold): £310

It was **resolved** to accept the newsletter and to agree the barn dance ticket price at £10 per adult and £6 per child.

Proposed GS seconded HB all in favour.

#### 175/16 Community centre – bookings policy

**To decide whether to:**

1. **accept regular repeat bookings on Friday evenings**
  - a) **In Acorn Hall**
  - b) **In Oak Hall**
2. **accept one-off bookings on Bank Holidays E.g. Good Friday (excluding Christmas Day & Boxing Day?)**

**Following a request from an existing regular user of the community centre to hire a hall on Friday evenings and a request from a one-off hirer to hire a hall on Good Friday 2017**

It was **resolved** to:

1. accept regular repeat bookings in Acorn Hall and Oak Hall on Friday evenings
2. not accept one-off bookings on Bank Holidays excluding Christmas Day & Boxing Day

Proposed GS seconded RJ all in favour.

#### 176/16 Community Centre – amendment to hire agreement

**To consider amending the terms and conditions of hire for the community centre to exclude birthday parties for ages 15 to 21.**

It was **resolved** to approve the following amendments/additions to clause 3 to the terms and conditions of hire of the community centre.

*The community centre will not accept bookings for birthday parties between the ages of 15 to 21 years old.*

*The Parish Council and Community Centre staff reserve the right to refuse a booking at their discretion.*



Proposed GS, seconded GC all in favour.

**177/16 Quotes**

**Acoustic Survey £1,000**

It was **resolved** to accept the quote for the acoustic survey which had been progressed in order to get the survey in place during the end of the summer holidays. **RJ/GS all in favour.**

**178/16 Items for the next agenda**

- Athletics
- Wheel Park update
- Open spaces transfer
- NEAP location
- Gym equipment
- Barn Dance
- Hightrees
- CCTV update

**179/16 To agree a date for the next meeting – 10<sup>th</sup> October 2016**

**There being no further business, the meeting closed at 21:20pm**

Signed.....

Date.....