



**Minutes of the Meeting of  
CHURCH CROOKHAM PARISH COUNCIL  
FACILITIES COMMITTEE**

**Date and Time:** 8.00pm Monday 11<sup>th</sup> July 2016

**Place:** Church Crookham Community Centre, Boyce Road, Crookham Park, Church  
Crookham, GU52 8AQ

**Present:**

**Councillors:** Gill Scott (GS) (Chair), Helen Butler (HB), Hugh Connolly (HC), Gill Chatfield (GC), Pat Lowe (PL), Richard Jackson (RJ)

**Also:** Jayne Hawkins (Parish clerk)  
Jeremy Silvester (CCPC) left at 9.00pm  
There were no members of the public present

**128/16 Apologies for Absence**

Apologies for absence were received from Cllr. Cunningham

**129/16 To agree minutes of Facilities Committee meeting held on the 13<sup>th</sup> June 2016.**

The minutes of the previous meeting were approved as a true record of the meeting.

**130/16 Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members.**

There were no requests for dispensations

**131/16 Declarations of Interest**

There were no declarations of interest.

**132/16 Chairman's announcements**

The Chairman reported the following:

- Valuation of assets booked for 10.30 23<sup>rd</sup> August
- Thank you letter received from Air ambulance for £40 donation for talk at APM
- HDAPTC meeting is Tuesday
- Enforcement training for Councillors Wednesday 27<sup>th</sup> July starting at 9.15am at Harts Civic offices – Jeremy and Helen booked to attend.

**133/16 Public session – This is an opportunity for members of the public to bring matters relating to the Facilities Committee to the attention of the committee.**

There were no members of the public present.

**134/16 To receive a copy of the tree survey report and to approve expenditure on surveying additional trees at Chesilton Woods. Quote circulated.**

The chairman reported the following:

- Tree survey carried out by SAP Arboriculture
- Advised not to accept area at Hightrees until more work is carried out by TW
- Number exceeded trees in quote therefore to complete survey at Chesilton there will be an additional charge of: £670

It was **resolved** to forward the survey for Hightrees to the Taylor Wimpey and ask that they address the issues raised before the area is transferred to the Parish Council. RJ/PL all in

**Clerk**



favour.

It was **resolved** to accept the quote for £670 for the additional works at Chesilton Woods RJ/GS all in favour.

Clerk

### 135/16 Gurkha Statue update

**To receive an update on the Gurkha Statue unveiling event and security measures.**

The chairman reported the following:

- Unveiling event feedback has been very positive
- Sally has contacted the generator supplier and agreed no charge for equipment that failed on the day.
- Steven Lloyd from Fleet News would like to put photos and article in Fleet News, clerk has advised that they did not invite the press to protect the statues location.

The clerk was asked to ensure that thankyou letters were sent to all the people that contributed to the statue unveiling event. Councillors also asked the clerk to minute their thanks for the hard work of the office staff. It was decided to hold a post event review, the clerk will ask Jenny Baker to organise.

Clerk

It was **resolved** to inform Steven Lloyd that the Parish Council would issue a short press release about the event.

Clerk

### 136/16 CCTV installation

**To receive a quote for installation of CCTV close to the Gurkha statue and installation of electricity and internet connections by GTC.**

The chairman reported the following:

- Electricity and internet connections being progressed by Shaun Ascot at GTC
- Requested information on metering from Jane Abbott at HCC
- See the light would supply the internet
- CCTV quote received from Axis security who supplied our CCTV at allotments and community centre. Includes a movement alarm which will go off if the statue is moved. Alarm receiving centre would be able to adjust camera.
  - o £7995 plus vat excludes base
  - o £58 police URN charge
  - o £100 annual service charge
  - o Annual monitoring £1450

It was **resolved** to request more quotes for CCTV and to ask Taylor Wimpey if they could assist with the installation of a pole for the CCTV system. The clerk was also asked to investigate smart water as a means of protecting the statue.

Clerk

### 137/16 Wheel Park Project

**To receive an update on the Wheel Park Project**

The Chairman reported the following:

- Report circulated, construction progressing well
- Local children are breaking into the heras fencing around the site to use the ramps. Maverick and the police informed.
- Proposed sign circulated. Cllr Cunningham does not support the use of non-standard images for safety items. Clerk has sent an image of the sign to our insurance company to get their view on whether it would be acceptable.



It was **resolved** to accept the proposed signage

It was **resolved** to join the LCAS at £95 per annum for assistance with risk assessments.

**138/16 Community centre report**

The chairman reported the following:

- Snagging to be completed in summer holidays
- Roof in main hall leaking in heavy rain. Roofers have attended and addressed issues with welding.
- Down pipe at rear of foyer roof was blocked, need to get gutters and downpipes cleared out twice a year.
- Alarm issues due to work on local phone masts overnight resulting in loss of signal and callout
- Car park light found at rear of building in long grass.

Councillors suggested the clerk contacts the SANG contractor regarding litter collections at Crookham Park. Councillors reported that the SANG contractors had been seen filling a water bowser from the allotment water supply.

Clerk

**139/16 Jubilee Drive playground**

**To receive a report on the fencing and benches and to decide whether to approve expenditure on a picnic bench, a bench and fence repairs.**

It was reported that the school are talking to HCC with regard to repairing the school fence.

Councillors considered three quotes for picnic benches and it was resolved to accept the quote from Kompan for a picnic bench KPL204 -0001 £940 plus fixing £150 plus delivery and a bench and a Flint bin for the playground by the school. The funding should come from the memorial orchard bench project fund of £3000. GS/GC all in favour

Clerk

**140/16 Graffiti Azalea Park**

**To receive a report that graffiti has been found on play equipment at Azalea Park.**

It was reported that graffiti in Azalea park had been cleaned off by the Friends of Azalea park but that it still showed in the sun light

It was **resolved** to ask our grounds maintenance company to clean off the graffiti at Azalea Park and to cover the cost of their materials and labour

Clerk

**141/16 Tennis courts and Multi Use Games Area and skate park**

**To discuss the inspection and transfer of part of the formal open space to the Parish Council and line markings for MUGA.**

The following was reported:

- Line markings of the Muga will take place on Monday 18<sup>th</sup> July.
- The holes for the basketball posts have been put in the ground on the short ends. Suggested that the basketball pitch is marked lengthsways and five a side football is marked in the middle cross ways. A local resident has asked for the five a side and basketball to be put side by side but the basketball holes are not in the right locations.



- Nigel Philips is keen to transfer the formal open space apart from the athletics area as soon as possible.

It was **resolved** to request a meeting with Taylor Wimpey to discuss the open space transfer and to discuss the following

- o Request an updated open space plan
- o Request removal of old barracks fencing
- o How will areas not due to be transferred be fenced off (athletics area)
- o When will NEAP be installed
- o Security measures to stop vehicular access to the open spaces but with drop down bollards or gates for maintenance vehicles.
- o Pathways – do we need a pathway down the side of the orchard to the community centre car park?
- o Suggest tree inspection carried out by PC before transfer.
- o Rubbish bins needed near to statue site and orchard for dog waste – collection of litter needs to be addressed.

It was **resolved** to only mark for basketball if the fencing is chainlink like the tennis court. Clerk to check.

#### **142/16 Playground inspections**

It was reported that these were booked for August, date to be confirmed at end of July

#### **143/16 Allotment inspection**

**To receive the quarterly allotment inspection report and to decide whether to send letters to tenants.**

Report circulated

It was agreed to issue the following:

- General letter to all tenants regarding edges
- Email follow up to plot 109, could tenants association offer to trim 109?
- Letter to 3 tenants requesting plots are improved within 1 month (25, 121, 118)

CI

#### **144/16 Quotes**

**To receive and approve any quotes.**

No further quotes – all included above.

#### **145/16 Items for the next agenda**

- Wheel Park update
- Gym Equipment project
- Hightrees transfer
- Tennis Court and MUGA transfer
- Public art money projects
- Open spaces transfer
- Apples from orchard
- Seating around community centre
- Gurkha display
- Aldershot Town football in the community office space – Peter Driver/Community Centre
- CCTV statue and wheel park



**146/16 To agree a date for the next meeting – 8<sup>th</sup> August, 2016**

**There being no further business, the meeting closed at 22.00 pm**

**Signed.....**

**Date.....**