



Minutes of the Meeting of CHURCH CROOKHAM PARISH COUNCIL

Date and Time: Monday 23rd March 2015 – 8.05pm

Place: Willis Hall, Church Crookham

Present:

Councillors: Pat Lowe (PL) (Chairman), Gill Scott (GS), Helen Butler (HB), Nick Harris(NH), Gill Chatfield (GC), Richard Newbiggin (RN), Andrew Ballington (AB)

Also: Jayne Hawkins (clerk)
Cllr. John Bennison (HDC, HCC)
Cllr. Jenny Radley (HDC)

There were 2 members of the public present.

69/15 Apologies for Absence

There were apologies for absence from Cllr. Richard Jackson and Cllr. Michael Burford.

70/15 Approval of the minutes

Minutes of the Full Council Meetings on 23rd February were received and approved as a true reflection of the meeting.

Minutes and recommendations of the following committee meetings were accepted.
Planning Committee Meetings - 23rd February 2015, 9th March 2015.

71/15 Dispensations – To receive any written requests for disclosable pecuniary interest dispensation from members.

There were no written requests for dispensations.

72/15 Declaration of interest relating to items on the agenda

There were no declarations of interest on any items on the agenda.

73/15 To receive Chairman's announcements

The Chairman reported the following **announcements**

- Ditch clearance on Award Road started on 14th March, the team also worked on the 15th March.
- Economy, Transport and Environment meeting – 26th March, NH 1 place booked.
- Fleet Link meeting 4pm 30th March, Harlington, HB/NH
- Pre-school selection process 21st and 22nd April
- Crookham Bus Service Meeting – 22nd April NH
- SANGS Management Review 16th April 4pm to 8pm Allotment and SANGS car park
- Annual Parish Meeting 23rd April 2015, Memorial Hall, Sandy Lane
- Pre-school interviews 29th and 30th April
- Allotment paperwork is with solicitors

74/15 Public Session

An opportunity for members of the public to bring matters to the attention of the Parish Council (3 minutes per person, 15 mins maximum)

Cllr. Radley reported that residents at Quetta Park were delighted that the Parish Council was considering organising a litter pick at Quetta and Humphrey Park. Cllr. Radley said that the next QEB Steering Group meeting was likely to be organised for the end of April and suggested that the Parish Council should put forward suitable projects for



consideration by the steering group.

Cllr. Bennison reported that work was due to start on Malthouse Bridge from 7th April for 4 weeks. It was also reported that work had started on the Aldershot Road/Sandy Lane junction and that Hope and Clay would be starting the highways work in April.

75/15 Community Centre project update

To receive an update on the community centre project

Report circulated. Cllr. Scott gave an update following a site visit on 9th March, a project meeting on the 16th March and a Community Centre sub-committee meeting on the 18th March.

It was reported that the construction was progressing well. Taylor Wimpey had reported that they would be starting work on the access road in front of the orchard and that it should be complete in 5 – 6 weeks. There was an issue with the utilities as Taylor Wimpey were now suggesting that the services at the preferred location will not be available until end April.

The Clerk suggested that Mildren look again at the original location at the top of Boyce Road and ask TW to pay the cost of additional trench and pipe work to the community centre. The clerk was awaiting a quote from Mildren for the additional trench and pipe work.

The Parish Council said that they would support this additional expenditure if it would save costs on the project overall that would be result from delays in the service connections at the preferred location. The clerk advised that the Community Centre sub-committee had delegated powers to make this decision when the costs were available from Mildren.

Clerk

Fixtures and fittings including kitchen plan had been reviewed by the community centre sub-committee with new design suggestions sent to Mildren. The Clerk was finalising quotes for furniture and blinds.

76/15 Schools meeting and Crookham Park Play Ground by school

To receive an update following a meeting with schools on 17th March and to consider any concerns raised by the schools and to decide whether the Parish Council would like to take any action.

Cllr Butler gave an update on parking issues at the school, the crossing point on Sandy Lane, flooding in the school grounds, playground grant, location of a playground by the school and reported that future meetings would be organised on an ad-hoc basis as required.

77/15 Farnborough Airport Consultative Committee (FACC)

To receive a report following the last FACC meeting and decide whether the Parish Council wants to be proactive in responding to Airspace Consultation – part B when it is published. Report circulated.

Councillor Harris circulated a report.

Following a brief discussion it was **resolved** that an emergency meeting would be called in the summer if required and that Cllr. Harris would put an article in the next newsletter to update residents.

NH



78/15

Bus Service Cuts

To receive and discuss a draft report from Cllr. Harris on options that Church Crookham Parish Council could explore with regard to the reduction in the local bus service.

A report was circulated by Cllr. Nick Harris which identified a number of options that the Parish Council could explore such as funding the Fleet Link service to provide additional journeys or buses. He suggested that any service that the Parish Council supported would need to be sustainable.

79/15

Annual Parish Meeting

To approve the annual parish report and agenda. To decide whether to invite Sarah Horton to speak at the Annual Parish Meeting on the changes to the local bus service and decide what consultations and displays should be set up at the meeting.

It was resolved to accept the agenda and the annual report.

The following was also agreed:

- Rund will not be asked to attend but a display board will be set up to show pictures of the Community Centre construction.
- The Public Art consultation will be displayed including the posters and Marquettes.
- Views on the local bus service will be collected via a comments box.
- The Skate park plans will be displayed.

The Clerk was concerned that asking Sarah Horton to speak on the buses may not be possible during Purdah period. Councillors asked the clerk to check with HALC.

Clerk

80/15

Newsletter

To approve the next newsletter – circulated

It was resolved to accept the newsletter. PL/AB all in favour.

Clerk

81/15

Speed survey

To receive the results of the Gally Hill Road speed survey – circulated

The survey results were reviewed.

West bound mean speed was 27.1mph, 85th percentile: 31.8mph

East bound mean speed was 27.8mph, 85th percentile: 31.3mph

It was decided that no further action was required at this time.

82/15

Highways spreadsheet

To consider forming a working party to review and update the Highways spreadsheet – circulated.

Cllr Harris reported the following:

- Outstanding highways projects
 - Parish Gateways on Aldershot Road and Beacon Hill – 15/16 capital program
 - Pedestrian refuges on Aldershot Road and Beacon Hill - 15/16 capital program
- Possible Projects identified for 2014 2015 not yet progressed as previous projects above still not completed.
 - feasibility and indicative costings for the following Highway improvements using the remaining S106 funds allocated to Church Crookham if they are available so that they can be progressed if funding becomes available either from S106 funds or through the QEB Highway mitigation fund.

RFO

1. To investigate the feasibility of pedestrian crossing point around the junction with Bourley Road/Beacon Hill/Tweseldown Road for example.



- a. Pedestrian crossing point on Bourley Road close to the junction with Beacon Hill Road BH5
 - b. Pedestrian crossing point on Beacon Hill Road opposite the informal opening in the Sports Ground fence south of the Tweseldown pub. BH3 To ask the highway engineers to suggest other suitable crossing points taking into consideration the proposed S278 changes at this junction.
2. To investigate the feasibility of a pedestrian crossing point on the Aldershot Road near Haig Lane. AR9/AR19

It was **resolved** that a working party would be formed to review the Highways spreadsheet and that District and County Councillors, and the schools would be invited to attend. The working group would also identify possible projects to be progressed with the S106 QEB highways mitigation fund. Cllrs. Helen Butler, Andrew Ballington, Nick Harris and Richard Newbiggin agreed to form the working party. PL/NH all in favour.

83/15 Queen Elizabeth Barracks – Transport Steering Group

To receive a letter from Hart District Council in response to a letter sent by the parish council raising concerns about the QEB transport steering group.

The chairman reported that a letter had been received on 16th March from Hart District Council, letter circulated

As a result of the letter the Chairman suggested that the Parish Council should consider giving 2 councillors delegated authority to actively engage in the steering group meetings to identify necessary projects that would improve roads and transport for residents in Church Crookham.

The clerk was asked to check with HALC whether this would be legal. If HALC agreed that this was possible then it was **resolved** to give two councillors delegated authority to actively engage in the steering group meetings to identify necessary projects that would improve roads and transport for residents in Church Crookham.

Clerk to contact HALC and circulate response to councillors.

Clerk

84/15 Litter Pick – Quetta Park

To receive a request to organise a litter pick at Quetta Park with a residents group that have volunteered to do the litter pick.

It was resolved to organise a litter pick at Quetta Park on 11th April. Volunteers from Quetta Park residents group would carry out the litter pick. The Parish Council will provide litter picks. Fleet and Church Crookham Society will pick up rubbish and take to the tip and supply litter picks. A risk assessment will be carried out and held by the Parish Council. PL/GC all in favour. Clerk to inform the insurance company.

Clerk

85/15 Consultations:

To agree a response to the following consultations:

- a. Hampshire Countryside Access Plan
It was **resolved** to send the response prepared by Councillor Harris that included comments from Cllr. Lowe. NH/PL all in favour.
- b. Smoke free playgrounds
It was **resolved** that each councillor would send an individual reply



86/15 To receive a finance report for community centre project and approve payments.
It was resolved to approve the community centre finance report and the following payments. PL/GS all in favour.

Clerk/RFO

Payee	Invoice reference	Details	Invoice date	Net amount	VAT	Total amount	Cheque number	Date payment made
Mildren Construction	14565/03/12262	Payment notice 6	17/03/2015	£130,150.00	£ 26,030.00	£ 156,180.00	1	24/03/2015
Rund Partnership	31/0721	Post contract services	27/02/2015	£ 3,000.00	£ 600.00	£ 3,600.00	100019	24/03/2015
Worldwise Ltd	540/I/3/D	Mechanical & electrical prof fees	20/02/2015	£ 1,100.00	£ 220.00	£ 1,320.00	100020	24/03/2015
Payments in March 2015						£ 161,100.00		

87/15 To approve payment of accounts and to review any quotations received

The accounts for February and payments for March were approved by all and signed by the Chairman. PL/GC all in favour

Clerk/RFO

March:

Payee name	Invoice reference	Transaction detail	Payment date	Net amount	VAT	Total amount	Cheque number
Employment costs						£ 4,731.66	
Total expenses						£ 108.96	
BT		Office phones & broadband	30/03/2015	£ 47.47	£ 9.49	£ 56.96	DIRECT DEBIT
HSBC Bank plc		Bank charges 31.01.15 to 27.02.15	21/03/2015	£ 13.80		£ 13.80	DIRECT DEBIT
Upper Bridge Enterprises		Website hosting & emails Mar 2015	26/03/2015	£ 36.00	£ 2.40	£ 38.40	DIRECT DEBIT
Alto Card top-up		Top up pre paid card	24/03/2015	£ 355.00		£ 355.00	BANK TRANSFER
Church Crookham Garden Society		Grant application	24/03/2015	£ 2,500.00		£ 2,500.00	300562
Tweseldown Infant School PTFA		Grant application	24/03/2015	£ 2,500.00		£ 2,500.00	300563
Charterlith		Artwork for Community centre logo and advert	24/03/2015	£ 100.00	£ 20.00	£ 120.00	300564
Comfort Building Services	38387	Service contract Mar 2015	24/03/2015	£ 163.83	£ 32.77	£ 196.60	300565
Crookham War Memorial Hall	2666	Hall hire Mar 2015	24/03/2015	£ 36.50		£ 36.50	300566
Disconsulting IT Ltd	7426	Online backup Feb 2015	24/03/2015	£ 10.00	£ 2.00	£ 12.00	300567
Hart DC	2776	CCTV charges Jul 2014 to Mar 2015	24/03/2015	£ 546.75	£ 109.35	£ 656.10	300568
Hart DC	Rates	Business rates Peter Driver Sports Ground pavilion	24/03/2015	£ 756.00		£ 756.00	300569
R Hunt	Gurkha 2015	Contribution to marquette and poster of Gurkha ststue design	24/03/2015	£ 680.00		£ 680.00	300570
KMC Cleaning Ltd	1142	Pavilion cleaning Feb 2015	24/03/2015	£ 292.00	£ 58.40	£ 350.40	300571
Nigel Jeffries Landscapes	7671	Weed, plant and turf borders arounf Peter Driver car park	24/03/2015	£ 695.00	£ 139.00	£ 834.00	300572 £1188
	7945	To cut back Pyracantha in Sian Close		£ 295.00	£ 59.00	£ 354.00	
Getmapping / Parish Online	POL-2015-03381	Annual subscription	24/03/2015	£ 126.00	£ 25.20	£ 151.20	300573
Printerland.co.uk	SO348899	lnk for office printer	24/03/2015	£ 111.00	£ 22.20	£ 133.20	300574
RBS Rialtas	SN15433	Multi user license 2015 2016	24/03/2015	£ 596.00	£ 119.20	£ 715.20	300575
Simone Surveys Ltd	5544	2 x Automatic Traffic counters Gally Hill road	24/03/2015	£ 300.00	£ 60.00	£ 360.00	300576
Winchfield Landscape Services Ltd	1145	Grounds maintenance Feb 2015	24/03/2015	£ 1,315.68	£ 263.14	£ 1,578.82	300577
Zurich Municipal	17329902	Insurance 2015 2016	24/03/2015	£ 2,161.63		£ 2,161.63	300578
Payments in MARCH 2015						£ 19,400.43	

88/15 To receive the Clerks Report for March

The clerks report was received and reviewed.

89/15 To receive monthly safety report

The safety report was received and reviewed.

90/15 To receive monthly crime report

The monthly crime report was received and reviewed.

91/15 To receive other reports

1. Fleet Link (HB) - meeting 30th March
2. FACC update (NH) – report circulated see above



3. HDAPTC (PL)
4. Memorial Hall (MB)
5. Allotments (HB)
6. Open Spaces Meeting (HB) – report circulated
7. Calthorpe Park Cycle route (AB) – report circulated
8. Alms Houses (AB)
9. Other – Bourley user group meeting next week, JR attending will ask about further user group meetings.

92/15 Items for next meeting

Updates on current projects

93/15 Date of next meeting: April 27th 2015

There being no further business, the meeting closed at 10.07pm

Signed.....

Date.....