



**Minutes of the Meeting of  
CHURCH CROOKHAM PARISH COUNCIL  
FACILITIES COMMITTEE**

**Date and Time:** Monday 11<sup>th</sup> January 2016

**Place:** Church Crookham Community Centre, Boyce Road, Crookham Park, Church  
Crookham, GU52 8AQ

**Present:**

Councillors: Gill Scott (GS) (Chair), Helen Butler (HB), Pat Lowe (PL), Hugh Connolly (HC), Gill Chatfield (GC), Richard Jackson (RJ), Annette Whibley (AW)

Also: Sally Du Gay (Deputy parish clerk)  
Jeremy Silvester (CCPC)  
Jenny Radley (HDC)  
James Radley (JR)  
Chris Axam (HDC)

7 members of the public was present (Val Hall)

**01/16 Apologies for Absence**

Apologies for absence were received from Cllr Burford.

**02/16 To agree minutes of Facilities Committee meeting held on the 7<sup>th</sup> December 2015.**

The minutes of the previous meeting were approved as a true record of the meeting.

**03/16 Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members.**

There were no requests for dispensations

**04/16 Declarations of Interest**

There were no declarations of interest

**05/16 Chairman's announcements**

The Chairman reported the following:

- that a meeting with Nigel Philips of Taylor Wimpey had been postponed to 25<sup>th</sup> January.
- Agenda item 15/16 consultation on Gurkha Path would be moved to after the public session as there is a member of the public who would like to give a brief presentation on the Gurkha path and the request for it to be a public right of way and bridleway.

**06/16 Public session – This is an opportunity for members of the public to bring matters relating to the Facilities Committee to the attention of the committee.**

A resident Val Hall gave a brief presentation on the Gurkha path and why she had applied for it to be a public right of way and bridleway. Councillors asked questions.

Cllr. Radley also gave information in support of letting horses use the Gurkha path.

**15/16 Consultation**



**To decide how to respond to a public consultation on an application for a map modification to record a public bridleway between Ewshot Lane and Naishes Lane**

**The chairman reported the following:**

- Request made in 2012 to record the Gurkha Path as a public bridleway
- Previously discussions decided that a new bridleway would be provided in place of the Gurkha Path, this has been provided and is used by riders
- Gurkha Path is currently closed but will be handed to the parish council and is expected to be a busy pedestrian path through the Crookham Park development.

Val Hall reported that approx. 30 local horses use the Gurkha path maybe twice a week on average.

Clerk

Following a discussion, it was **resolved** to refer a decision on the Gurkha Path to the Parish Council meeting on 25<sup>th</sup> January. RJ/PL all in favour

**07/16 Community Centre update**

**To receive an update on the Community Centre project and to agree the final account of expenditure.**

The Chairman reported the following.

- **Final account** of £1,195,000 for the construction of the community centre by Mildren was presented. **Additional project costs:** - still to be confirmed
  - o Additional project costs from planning / tender/ consultancy fees/ fixtures and fittings, Preschool canopy,
  - o Small amount of additional costs still due from Mildren for additional work - French drain
  - o Possible costs: Design cost from Calcinotto may still be due
  - o Compensation claim submitted to Taylor Wimpey for £40K
- **Snagging list** circulated. LED lights have now been fitted in hall.
- **Compensation** request to TW, requested more detail which has been supplied, no further response. Nigel has passed on the information
- **Community Centre Income & running costs.** Initial indications suggest that the community centre should break-even in the first full year of operation: April 2016 to Mar 2017. Publicity in first few months has been higher than budget. Should not be necessary to use the ear marked reserve set aside to assist with running costs. It was resolved that this money should be moved to a more general Community Centre EMR so that it would be used for landscaping work around the community centre
- **Landscaping:** Some Landscaping is needed at front and sides of the community centre Brendon Care are using the community centre on a Thursday for a lunch club and games afternoon for older residents. Might be nice to put in a small garden with accessible seating so that they could also go outside. Possible design circulated.
- **Signage:** a second community centre sign would be useful on the side of the building so that people can see that they are approaching the building when coming from the side. The clerk was asked to get a quote.

Clerk

It was **resolved** to accept the final account of £1,195,000,00 PL/GS all in favour.



**08/16 NEAP**

**To receive an update on revised plans for the NEAP at Crookham Park and agree the location and content of the NEAP**

The revised plans had been circulated and were discussed.

- Location between the ditch and the footpath GS/HB 4 in favour 1 abst. 1 obj
- Fenced to protect children from the ditch HC/HB 4 in favour 1 abst, 1 obj
- Replace the tall climber with a low level climber GS HB 5 in favour 1 abst.
- Replace the zip wire with a climber and older children's slide rails S/HC 5 in favour 1 abst.
- Replace wooden frames on hammock and swings with galvanised frames GS/HC 4 in favour 2 abst.
- 2 block climber replaced with 3 block climber GS/HC 5 in favour 1 abst.

**09/16 Land Transfers**

**To receive an update on the transfer of the open spaces and playgrounds at Crookham Park.**

It was reported that the following land transfers were being progressed by the solicitor and Taylor Wimpey and would hopefully take place this year.

- Leap and 3 LAPs at Hightrees, commuted sum - £124101.04
- LEAP by Tweseldown school, commuted sum - £31,025.26
- Area K – Hightrees Informal open space, commuted sum - £22,539
- Half formal open space to include: MUGA, Tennis courts, Orchard, Skate Park area and grass behind community centre – Half formal open space commuted sum - £494,970

**10/16 Public Open Space Plans**

**To review the public open space plans and to agree the location of the Gurkha Statue.**

It was reported that the Formal open space plans were not yet available from Nigel Philips but was being prepared by Fabric. A sketch plan was circulated and agreed.

- Avenue of trees: It was agreed this was no longer required
- Location of NEAP – between footpath and ditch, agreed
- Location of Gurkha Statue – Sainsbury end of orchard outside of fence, agreed
- Location of paths – need to wait for final plans suggest reintroduce the path along side orchard down to overflow car park.
- Location of Himalayan Birch trees agreed in front and to side of NEAP to screen it from the houses.

**11/16 Gurkha Statue**

**To receive an update on the Gurkha Statue and to decide whether to postpone the installation date of the statue to May to allow the ground to dry out before the base is installed.**

The Chairman reported the following:

- Approval of clay statue had been requested by Sculptor. Clerk was asked to request a video.
- Provision of base – Redfields contractor Derek Carrick, to provide quote. They would help to get statue and lorry to location. Clerk to get 3 quotes.

Clerk



- Delivery of statue and unveiling – postpone due to ground works to May
- Unveiling event – contact Gurkha Welfare Trust and Major Carrick, arrange band, teas and coffees etc. to be organised later in the year once the statue was in place and even consider including in an orchard festival later in the year.

#### 12/16 Wheel Park

**To receive an update on the wheel park project and to decide when to proceed with installation and to review and agree a letter of intent.**

The following was discussed.

- Planning conditions update – letter form and fee submitted
- Cost review circulated
- Update on possible build and installation dates (February or early 2017)
- Update on grant applications – suggest that these are not progressed due to time scales. Better to apply for grants for gym equipment at P Driver unless the project is postponed until next year. If project does not happen in early 2016 this will facilitate grant applications
- Revised plan
- TW agreed to provide 400 tonne of spoil for bunding, quality to be confirmed
- Letter of intent

As information was still required from Maverick on available dates for the installation it was resolved to postpone this decision to the Parish Council meeting. The clerk was asked to check what impact a delayed start date would have on the budget.

Clerk

#### 13/16 Event schedule 2016

**To receive and consider a draft proposal for an event schedule for 2016**

The following events were discussed and agreed with a budget of £3000.

- January – Barn Dance, volunteers required to assist on evening (HC/PL)
- Statue unveiling ceremony – date to be agreed once installed  
July 21st – Street Snooker
- October 22<sup>nd</sup> – Orchard Folk Festival, clerk asked to check if date could be brought forward.
- December – Children’s Christmas Party

It was agreed that the Parish Councillors needed to support the events and assist the Bookings and Events officer with the management of Parish Council events. Cllr. Connolly and Cllr. Scott agreed to discuss the Orchard Folk Festival with Jenny Baker and to discuss staffing for events.

Clerk

#### 14/16 Grounds Maintenance Tender

**To receive an update on the grounds maintenance tender and to approve a schedule for the process from placing an advert to selection of a tender and to agree the advert for the tender. To confirm that the contract will be let via the shadow bid approach as recommended by the consultant employed to lead the tender process.**

Report circulated. The following was discussed and agreed:

- Shadow bid approach to be agreed (give budget guideline)
- advert to be issued on 12<sup>th</sup> Jan in Horticulture weekly (4 weeks) and Aldershot News and Mail (2 weeks) Total cost: £931.58
- Expressions of interest by 17<sup>th</sup> Feb



- Shortlisting and issue of tender documents on 19<sup>th</sup> Feb
- Interviews 29<sup>th</sup> March
- Contract to start on 1<sup>st</sup> May 2016

It was **resolved** to approve the placement of advert to be posted in local press and Horticulture weekly online at a cost of £931.58

**Clerk**

**15/16 Consultation**

**See above – moved higher up agenda to accommodate members of the public.**

**16/16 Quotes**

**The following quotes were approved:**

- Replay Quote for repairs to penalty spot £295
- Obscure film for meeting room door - £30

It was **resolved** to accept the above quotes.

**17/16 Goal Post Management**

**To decide whether to accept a proposal to continue to remove goal posts after football games following a successful trial period in the last quarter.**

**Clerk**

It was **resolved** to continue to ask football teams to remove the goals after matches.

**18/16 Items for the next agenda**

- Newsletter
- Grounds Maintenance contract
- Athletics area and update from club
- Events update

**19/16 To agree a date for the next meeting – 8<sup>th</sup> February, 2016**

**There being no further business, the meeting closed at 10.30pm**

**Signed.....**

**Date.....**