



## Minutes of the Meeting of CHURCH CROOKHAM PARISH COUNCIL

**Date and Time:** Monday 28<sup>th</sup> September 2015 – 8.00pm

**Place:** Willis Hall, Church Crookham

**Present:**

**Councillors:** Cllr. Pat Lowe (PL) (Chairman), Cllr. Helen Butler (HB), Cllr. Richard Jackson (RJ), Cllr. Gill Scott (GS), Cllr. Michael Burford (MB), Cllr. Andrew Ballington (AB), Cllr. Gill Chatfield (GC) and Cllr. Hugh Connolly(HC), Cllr. Annette Whibley (AW).

**Also:** Jayne Hawkins (clerk)  
Sally du Gay (deputy clerk)  
Cllr. John Bennison – HCC  
Cllr. Jenny Radley – HDC  
Cllr. Tony Clarke - HDC

There were 3 members of the public present.

**225/15 Apologies for Absence**

There were no apologies for absence

**226/15 Approval of the minutes**

Minutes of the Full Council Meetings on 27<sup>th</sup> July were received and approved as a true record of the meeting.

The minutes and recommendations of the following committee meetings were also approved.

Planning Committee Meetings - 27<sup>th</sup> July, 10<sup>th</sup> Aug, 14<sup>th</sup> Sept  
Facilities Committee – 10<sup>th</sup> Aug, 14<sup>th</sup> Sept.

**227/15 Dispensations – To receive any written requests for disclosable pecuniary interest dispensation from members.**

There were no written requests for dispensations.

**228/15 Declaration of interest relating to items on the agenda**

There were no declarations of interest on any items on the agenda.

**229/15 To receive Chairman’s announcements**

The Chairman thanked the Parish Council officers for their help and hard work during the last year on the Community Centre project.

The Chairman reported the following:

- Hampshire ALC AGM, 10<sup>th</sup> October, 8.45am – 1.00pm Sparsholt College.
- Road names proposed by Hugh Connolly passed on to Hart DC with the exception of Wynd
- Parish Lengthsman scheme no decision until new year

**230/15 Public Session**

**An opportunity for members of the public to bring matters to the attention of the Parish Council (3 minutes per person, 15 mins maximum)**

There were 3 members of the public present.

**206/15 Community Centre project update**



**To receive an update on the community centre project - report circulated**

The Chairman gave the following update:

- Mildren have been on site addressing the outstanding snagging issues. Many are now completed the following are outstanding but are planned to be completed soon.
- The clerk has asked for the following quotes for additional works, as the design as specified is not adequate:
  - o PIRS to be installed in the Foyer for middle row of lights
  - o Move the exit switch for the external doors closer to the main door.
- The access road is being resurfaced week beginning 28<sup>th</sup> September.
- FIT payment forms cannot be registered until the EPC certificate is available, need to be submitted by 30<sup>th</sup> September to get current rate.
- Grundon will provide a waste collection service once the access road has been resurfaced.
- Ballet Barre will be delivered next week and will be installed. Once installed Fleet Glass will install the mirrors.
- Baby Changing tables have been installed in the disabled toilet and the pre-school toilets
- Fire safety training has taken place
- Pre-school have agreed that parties in the Acorn Hall can use the tables and chairs for a fee of £10. Council should consider paying an annual amount for tables and chairs to keep the hire rate for Acorn cheaper than Oak.

**232/15 Community Centre costs due to delay in provision of services**

**To consider whether to approve a letter to send to Taylor Wimpey requesting compensation for the increased costs incurred in the construction project due to the late delivery of the services and the access road.**

Letter drafted and circulated.

It was **resolved** to amend the total compensation figure to £40,265.10 and send the letter to Nigel Philips at Taylor Wimpey. PL/HC all in favour.

Clerk

**233/15 Grounds Maintenance Contract**

**To decide whether to accept a proposal to employ a consultant to lead a project to issue a grounds maintenance tender.**

It was **resolved** to appoint Ken McAnespie as a consultant to lead the project to issue a grounds maintenance tender with a budget up to £7,000.

**234/15 Governance Review**

**To consider whether the parish council wishes to present a proposal to increase the number of Councillors to the governance review and whether they wish to amend the boundaries which would be dependent upon collaborate with Fleet Town council**

The boundary review was discussed and it was **resolved** to set up a working party in the meeting room to discuss further. Cllr Lowe to organise working party to be held in meeting room at the community centre.

PL

**235/15 Councillor applications**

**To receive applications for the Parish Councillor vacancy and to decide whether to co-opt anyone into the available position.**

It was reported that two applications had been received but one did not meet the qualifications to stand as a councillor. The council considered one application and it was **resolved** to co-opt Jeremy Silvester on to the parish council for the Gally Hill Ward. PL/RJ all in favour.

Clerk



**236/15 Flooding/Drainage**

**To receive an update on the flooding issues in the Parish and to consider if there is any action that the parish council could be taking.**

Updates had been circulated by Jenny Radley

- Flooding Bourley Road
- Flooding: Gables Rd, Aldershot Road, The Verne, Ridgeway Parade, Dudley Court, Curtis Court, Gurkha Path,
- Crookham Park allotments – Very soggy ground. The allotment site was visited by Councillors and Committee members Saturday 19<sup>th</sup>. It was decided that tenants will be contacted and asked to liaise with their Zone Committee team member. (Site has been split up into zones represented by a committee member). This will be a fact finding exercise to see what issues there may be across the site as a whole and to formulate an action plan if required.

It was **resolved** to put information in the next newsletter asking people in the parish to come forward if they have experienced flooding issues and to complete the environment agencies survey. This information will only be used by relevant agencies and not passed on to insurance companies.

Clerk

The allotments will continue to be monitored.

**237/15 Fleet to Church Crookham cycle path**

**To receive a feasibility study for the Fleet to Church Crookham cycle path and to decide what comments if any should be submitted**

The clerk was asked to email the officer and ask for a timeline for the consultation, and suggest that they would like to work with other parishes that are impacted by the proposed cycle path. Suggest that Hart District Council is asked to hold a public meeting about the cycle path. Also suggest that the parish council could put an article in their next newsletter which will be distributed in November (article required by 10<sup>th</sup> Oct with link to plans on the HCC website).

Clerk

**238/15 Communications**

**To receive communications from residents and decide what response to make:**

- Communication via website re: Traffic Aldershot Road  
It was **resolved** to forward the response from HCC to the resident and to inform the police that there are issues of speeding on Aldershot Road.
- Communication via phone: Need for traffic calming on Beaufort Road and new junction at Windy Gap very dangerous.  
It was **resolved** to respond to the resident and ask if she would be happy to discuss the speeding issues with Cllr. Radley.
- Communication via phone: Increase in dog mess at Azalea Park and Peter Driver playing fields.  
It was **resolved** to provide dog poo bag dispensers in Azalea Park and at Peter Driver. A meeting with the dog warden had also taken place and the number of patrols was being increased.

Clerk

**239/15 Community emergency plan**

**To discuss the feasibility of producing, and if necessary executing, a Church Crookham Resilience (Emergency) Plan, with particular reference to the resources required and the communication issues.**

A discussion took place and it was resolved to hold a working party meeting to discuss



the further whether the parish council could produce a plan and what it should cover. AB/RJ all in favour.

**240/15 Public Art**

**To receive an update and to decide whether to agree to the suggested plan for the production of the Gurkha Statue and to decide whether to offer a raffle to identify residents to go and watch the bronze being poured in the foundry**

An update and plan was circulated. It was **resolved** that Councillors Scott and Lowe would attend the studio in December to review the clay model. It was also decided that it would not be feasible to take members of the public to watch the bronze being poured at the foundry due to the long distance from the parish.

**241/15 Audit 2014 2015**

**To accept and approve the Annual Return for 2014 2015**

Final return not received from BDO, therefore this item is postponed until the next PC meeting.

**242/15 Deputy Clerk temporary increase to hours**

**To consider approving an increase in the number of hours worked by the deputy clerk from 20 per week up to 30 per week while providing cover for the parish clerk when she is off on sick leave for 6-8 weeks following a knee replacement operation.**

It was **resolved** to temporarily increase the deputy clerks hours from 20 to 30 per week to provide cover for the clerk while she was on sick leave following an operation. It was expected that this would be for 6 to 8 weeks from 5<sup>th</sup> October 2015.

Clerk

**243/15 Allotment and recreation officer – permanent increase in hours from 15 per week to 20 per week from 1<sup>st</sup> September**

**To consider approving a permanent increase in the number of hours worked by the allotment and recreation officer to 20hrs per week to provide additional staff in the community centre on Fridays, to cover additional health and safety responsibilities and grounds maintenance responsibilities resulting from the opening of the community centre and additional S106 grounds within the parish.**

It was **resolved** to increase the allotment and recreation officers hours from 15 to 20 per week with effect from the 1<sup>st</sup> September 2015.

Clerk

**244/15 Disposal of goal posts**

**To approve the disposal of old goal posts at Peter Driver sports ground. New goal posts and nets installed. Crookham Village Parish Council may be interested in old goal posts.**

Following a discussion it was **resolved** to ask CVPC if they would like the old goal posts.

Clerk

**245/15 Budget 2016/2017**

**To consider items for inclusion in the draft budget for 2016 2017**

It was **resolved** to include the following projects in the draft budget if funding allowed

- 16/17 Outdoor gym equip – Peter Driver
- 16/17 Basket ball net and surface – Peter Driver
- 16/17 Parish map
- 17/18 Azalea Park footpath
- 18/19 Pavilion refurbishment project, specification in 2016

Additional items to be considered:

- Car park space Azalea Park – ask residents in newsletter



- Hopper bus

**246/15 To consider whether to vire the green energy budget to another budget code as not required for the community centre project and if so to decide which budget.**

It was resolved to vire the 25K Green Energy budget to the following projects

- 7K Grounds maintenance tender
- 5K Youth Projects EMR for skate park bunding
- 13K to Peter Driver refurb project EMR

Clerk

**217/15 To approve Community Centre accounts and payments**

Payee	Invoice ref	Details	Invoice date	Net amount	VAT	Total amount	Cheque number	Payment date
Detect Fire Safety	11	Cheque returned due to wrong payee		-£ 360.00		-£ 360.00	9	25/08/2015
Mr M R Walters	11	To replace cheque number 9		£ 360.00		£ 360.00	24	27/09/2015
Mildren Construction	14565/09/12503	Payment notice 11	23/09/2015	£ 56,642.50	£ 11,328.50	£ 67,971.00	25	27/09/2015
T3 Handyman Services	TI915-15	To hang baby changing unit at community centre	21/09/2015	£ 100.00		£ 100.00	26	27/09/2015
<b>Payments in September 2015</b>				<b>£ 56,742.50</b>	<b>£ 11,328.50</b>	<b>£ 68,071.00</b>		-

It was resolved to approve the payments above.

**248/15 To approve payment of accounts and to review any quotations received**

The accounts for July and payments for August were approved by all and signed by the Chairman. The accounts for August and the payments for September were approved by all and signed by the chairman.

Clerk/RFO

Accounts July and August approved:

Bank Accounts Summary as at 31st July 2015						
CASH BOOK	Financial Year ending 31/3/16	Closing balance per June Statement	Income - Credits received at bank in July	Expenditure - Cheques presented in July	Inter account transfers	Closing balance per July statement (cash at bank and in hand)
1	HSBC Current A/c	£ 34,750.58	£ 117,441.27	£ 13.50	-£ 110,320.00	£ 41,858.35
	Unity Bank Current A/c	£ 17,758.58		£ 11,997.81	-£ 204.44	£ 5,556.33
2	HSBC Deposit account	£ 297,061.79	£ 32.80			£ 297,094.59
	HSBC S106 Deposit A/c	£ 4,059.23	£ 0.21		£ 305.95	£ 4,365.39
3	Unity Bank S106 Deposit A/c	£ 245,357.38				£ 245,357.38
4	Alto prepaid card	£ 110.52	£ 6,460.00	£ 1,263.66		£ 5,306.86
5	Santander 12 month Business bond	£ 140,899.44				£ 140,899.44
6	Unity Bank Allotments Deposits A/c	£ 5,901.51	£ 300.00		-£ 101.51	£ 6,100.00
7	Barclays Community Centre Current A/c	£ 400.81			-£ 400.81	£ -
	Barclays Community Centre Contribution Deposit A/c	£ -				£ -
	Lloyds Community Centre Contribution Current A/c	£ 3,600.00		£ 3,600.00	£ 41,040.00	£ 41,040.00
	Lloyds Community Centre Contribution Deposit A/c	£ 106,246.26	£ 5.11		£ 69,680.81	£ 175,932.18
<b>Grand Total</b>		<b>£ 856,146.10</b>	<b>£ 124,239.39</b>	<b>£ 16,874.97</b>	<b>£ -</b>	<b>£ 963,510.52</b>



Bank Accounts Summary as at 31st August 2015						
CASH BOOK	Financial Year ending 31/3/16	Closing balance per July Statement	Income - Credits received at bank in August	Expenditure - Cheques presented in August	Inter account transfers	Closing balance per August statement (cash at bank and in hand)
1	HSBC Current A/c	£ 41,858.35	£ 2,666.30	£ 26.68	£ 2,995.81	£ 47,493.78
	Unity Bank Current A/c	£ 5,556.33	£ 850.00	£ 21,740.53	£ 19,720.62	£ 4,386.42
2	HSBC Deposit account	£ 297,094.59	£ 30.04		-£ 24,216.43	£ 272,908.20
	HSBC S106 Deposit A/c	£ 4,365.39	£ 0.26			£ 4,365.65
3	Unity Bank S106 Deposit A/c	£ 245,357.38			£ 1,500.00	£ 246,857.38
4	Alto prepaid card	£ 5,306.86	£ 2,000.00	£ 6,653.05		£ 653.81
5	Santander 12 month Business bond	£ 140,899.44				£ 140,899.44
6	Unity Bank Allotments Deposits A/c	£ 6,100.00				£ 6,100.00
	Lloyds Community Centre Contribution Current A/c	£ 41,040.00	£ 282.10	£ 41,040.00	£ 56,128.39	£ 56,410.49
	Lloyds Community Centre Contribution Deposit A/c	£ 175,932.18	£ 5.75		-£ 56,128.39	£ 119,809.54
	<b>Grand Total</b>	<b>£ 963,510.52</b>	<b>£ 5,834.45</b>	<b>£ 69,460.26</b>	<b>£ -</b>	<b>£ 899,884.71</b>

Payments August and September approved



**CHURCH CROOKHAM  
PARISH COUNCIL**

Payee name	Invoice reference	Transaction detail	Payment date	Net amount	VAT	Total amount	Cheque number	
Employment costs				£ 5,647.99	£ -	£ 5,647.99		
Total expenses				£ 276.31	£ 54.14	£ 330.45		
British Gas	993001061	Gas charges for Peter Driver sports pavilion 24 06 to 30 07	20/08/2015	£ 30.15	£ 1.50	£ 31.65	DIRECT DEBIT	
BT	M049 05	Office telephones & broadband at Harlington Parish office (includes termination of contract fee)	30/08/2015	£ 82.15	£ 14.12	£ 96.27	DIRECT DEBIT	
HSBC Bank plc		Charges 30 06 15 to 30 07 15	21/08/2015	£ 26.68		£ 26.68	DIRECT DEBIT	
Alto prepaid Mastercard		To top up prepaid Mastercard PAID	17/08/2015	£ 2,000.00		£ 2,000.00	DIRECT DEBIT	
MWS Office Supplies Ltd	73810	Furniture for community centre hall & foyer PAID	25/08/2015	£ 14,145.83	£ 2,829.17	£ 16,975.00	300623	
Emily Graham (Silkiskills)		To replace cheque number 300610 incorrectly written PAID	04/08/2015	£ 1,059.50		£ 1,059.50	300624	
Silkiskills		Cheque returned	04/08/2015	-£ 1,059.50		-£ 1,059.50	-	
Bobby White Hand Ball	1334	Appearance by Bobby White at Street Snooker day PAID	04/08/2015	£ 300.00		£ 300.00	300625	
Easigrass Distribution Ltd	11688	Deposit for Easigrass surface for pre-school play area PAID	14/08/2015	£ 675.00	£ 135.00	£ 810.00	300626	
Community Action Hampshire		Annual subscription to Action Hampshire advice service	25/08/2015	£ 60.00	£ 12.00	£ 72.00	300631	
Axis Fire & Security Services Ltd	67151	Annual maintenance charge Allotments CCTV	25/08/2015	£ 60.00	£ 12.00	£ 72.00	300632	
Charterlith	12670	3700 Community centre Open Day A5 flyers (to be re-imbursed by Taylor Wimpey)	25/08/2015	£ 225.00		£ 225.00	300633	
Comfort Building Services Ltd	39122	Service contract for Peter Driver Sports pavilion	25/08/2015	£ 163.83	£ 32.77	£ 196.60	300634	
Crookham War Memorial Hall	2787	Hall hire August 2015	25/08/2015	£ 18.25		£ 18.25	300635	
Disconsulting IT Ltd	8127	Online backup July 2015	25/08/2015	£ 10.00	£ 2.00	£ 12.00	300636 £485.40	
	8213	IT support July 2015		£ 60.00	£ 12.00	£ 72.00		
	8251	Purchase of additional memory for office pc, on-site support, package & re-locate office hardware		£ 334.49	£ 66.91	£ 401.40		
Hampshire CC	5650004932	Contribution to Basingstoke Canal 2015/16	25/08/2015	£ 6,750.00		£ 6,750.00	300637	
Hart DC	3310	Litter picking April to Sept 2015	25/08/2015	£ 2,575.00	£ 515.00	£ 3,090.00	300638	
KMC Cleaning Ltd	1196	Pavilion cleaning and litter picking July 2015	25/08/2015	£ 156.00	£ 31.20	£ 187.20	300639	
Nigel Jeffries Landscapes	8271	Allotment grass cutting	25/08/2015	£ 312.00	£ 62.40	£ 374.40	300640	
Nomis Connections Ltd	24857	Office phones line rental July & August - community centre parish office	25/08/2015	£ 33.63	£ 6.73	£ 40.36	300641	
Nomis Connections Ltd		Cheque returned due to payment by direct debit.		-£ 33.63	-£ 6.73	-£ 40.36	DIRECT DEBIT	
Nomis Connections Ltd	24857	Paid by direct debit		£ 33.63	£ 6.73	£ 40.36		
Nomis Connections Ltd	24478	Telephone & internet system for community centre	25/08/2015	£ 1,920.00	£ 384.00	£ 2,304.00	DIRECT DEBIT	
Shred on Site	110253	On site shredding - office move	25/08/2015	£ 70.00	£ 14.00	£ 84.00	300642	
RBS	24476	Purchase of bookings software, multiuser license, set-up and training	25/08/2015	£ 1,692.10	£ 338.42	£ 2,030.52	300643	
Upper Bridge Enterprises	2956	Website & email hosting August 2015 - final payment	25/08/2015	£ 32.00	£ 6.40	£ 38.40	300644	
Winchfield Landscape Services Ltd	1189	Grounds maintenance July 2015	25/08/2015	£ 1,235.00	£ 247.00	£ 1,482.00	300645	
J Hawkins		To replace cheque number 300401	25/08/2015	£ 24.27		£ 24.27	300646	
J Hawkins		Lost cheque 300401		-£ 24.27		-£ 24.27		
Zurich	18908331	Addition of community centre building to insurance policy	25/08/2015	£ 637.26		£ 637.26	300647	
J Hawkins		Clerks expenses	30/08/2015	£ 218.29	£ 25.04	£ 243.33	300648	
npower	LGUTWZLB	Electricity for allotment site 01 05 to 31 07 15	30/08/2015	£ 52.62	£ 2.63	£ 55.25	300649	
Replay Maintenance Ltd	4760	Repair to 5-a-side surface	30/08/2015	£ 495.00	£ 99.00	£ 594.00	300650	
See the Light	10404140	Internet connection to community centre	30/08/2015	£ 169.09	£ 33.82	£ 202.91	300651	
South East Water	12	Water Peter Driver Sports Ground Feb to Sept	30/08/2015	£ 213.13		£ 213.13	300652	
Zurich Ins	19117958	Addition of contents insurance for Community Centre	30/08/2015	£ 60.62		£ 60.62	300653	
				sub-totals:	£ 40,737.42	£ 4,937.25	£ 45,674.67	-
				Payments in August 2015		£ 45,674.67	-	



Payee name	Invoice reference	Transaction detail	Payment date	Net amount	VAT	Total amount	Cheque number	
Employment costs				£ 6,717.85	£ -	£ 6,717.85		
Total expenses				£ 196.86	£ 37.05	£ 233.91		
British Gas	961011427	Gas charges at Peter Driver pavilion 30 07 to 24 08 15	15/09/2015	£ 18.06	£ 0.90	£ 18.96	DIRECT DEBIT	
BT	M050 60	Cancellation of broadband provision at old parish office	30/09/2015	£ 39.70	£ 4.89	£ 44.59	DIRECT DEBIT	
HSBC Bank plc		Bank charges 31 07 to 30 08 15	21/09/2015	£ 18.45		£ 18.45	DIRECT DEBIT	
Nomis Connections Ltd	25306	Office telephone charges and line rental Aug/Sept	15/09/2015	£ 34.60	£ 6.92	£ 41.52	DIRECT DEBIT	
S Shaw		Refund of allotment deposit and rent PAID	02/09/2015	£ 70.34		£ 70.34	300654	
Easigrass Distribution Ltd	11688	Final instalment for Easigrass surface in pre-school play area PAID	08/09/2015	£ 3,175.00	£ 635.00	£ 3,810.00	300656	
24 Acoustics Ltd	5884-1	Ambient noise survey for Wheel Park planning application	27/09/2015	£ 1,600.00	£ 320.00	£ 1,920.00	300661	
C&S Banners Ltd	CSL11844	Banner for community centre open day	27/09/2015	£ 115.00	£ 23.00	£ 138.00	300662	
Comfort Building Services Ltd	39276	Peter Driver pavilion service contract Sept 2015	27/09/2015	£ 163.83	£ 32.77	£ 196.60	300663	
Hampshire CC		County Supplies stationery for parish office	27/09/2015	£ 62.79	£ 12.56	£ 75.35	300664	
HALC	12465	Councillor training	27/09/2015	£ 90.00	£ 18.00	£ 108.00	300665	
Hart DC	3473	CCTV charges for the year April 2015 to March 2016	27/09/2015	£ 1,000.00	£ 200.00	£ 1,200.00	300666	
KMC Cleaning Ltd	1204	Pavilion cleaning & litter picking at Peter Driver sports ground	27/09/2015	£ 216.00	£ 43.20	£ 259.20	300667 £374.40	
	1213	Community centre cleaning		£ 96.00	£ 19.20	£ 115.20		
Nigel Jeffries Landscapes	8339	Allotments site grass cuts, weed and plant at community centre	27/09/2015	£ 912.00	£ 182.40	£ 1,094.40	300668	
Printerland.co.uk	47869	Ink for parish office printers	27/09/2015	£ 223.00	£ 44.60	£ 267.60	300669	
See the light	10420836	Internet provision for community centre	27/09/2015	£ 26.50	£ 5.30	£ 31.80	300670	
Simone Surveys Ltd	5693	Deployment of SLR Aldershot Road	27/09/2015	£ 200.00	£ 40.00	£ 240.00	300671 £720	
	5694	Deployment of SLR Beacon Hill		£ 200.00	£ 40.00	£ 240.00		
	5718	Deployment of SLR Sandy Lane		£ 200.00	£ 40.00	£ 240.00		
Southern Security Services Ltd	58125	Fobs and cards for community centre access	27/09/2015	£ 64.50	£ 12.90	£ 77.40	300672	
Boyd Sports & Play Ltd t/a Sportsequip	23225	1 pair goal posts for Peter Driver Sports Ground, nets poles and flags	27/09/2015	£ 1,194.00	£ 238.80	£ 1,432.80	300673	
Winchfield Landscape Services Ltd	1196	Grounds maintenance August 2015	27/09/2015	£ 920.00	£ 184.00	£ 1,104.00	300674	
Disconsulting IT UK	8422	IT support for Sept, online backup, domain & email hosting	29/09/2015	£ 136.39	£ 27.28	£ 163.67	300675	
South East Water	12	Cheque lost in post	27/08/2015	£ 213.13		£ 213.13	300652	
		replacement cheque	29/09/2015	£ 213.13		£ 213.13	300676	
Wellers Hedley Llp	47502	Ongoing legal advice re community centre	29/09/2015	£ 391.00	£ 78.20	£ 469.20	300677	
				sub-totals:	£ 18,081.87	£ 2,246.97	£ 20,328.84	-
				Payments in September 2015		£ 20,328.84	-	

The following quotes were approved:

- Ballet barre and installation - £506.6 plus £123 plus mirrors
- Fence repair at allotments - £495
- Replace the chain link fence at the entrance to Azalea Park £850
- Gates on bin store at Community Centre (1) £700
- Quote for new laptop for office and upgrade clerks PC to later version of windows - £520

**249/15 To receive the Clerks Report for September**  
The clerks report was received and reviewed

**250/15 To receive monthly safety report**  
The safety report was received and reviewed.

**251/15 To receive monthly crime report**  
The monthly crime report was received and reviewed.

**252/15 To receive other reports**

1. Quetta and Humphrey Park (AB) –
2. Fleet Link (HB) – as above
3. FACC update – (AB)
4. HDAPTC (PL) – brief report
5. Memorial Hall (MB) –
6. Allotments (HB) –
7. Alms Houses (AB) –

**253/15 Items for next meeting SANG signs, Playground,**





**254/15** Date of next meeting: 26<sup>th</sup> October 2015

**There being no further business, the meeting closed at 10:16 pm**

**Signed.....**

**Date.....**