



**Minutes of the Meeting of
CHURCH CROOKHAM PARISH COUNCIL
FACILITIES COMMITTEE**

Date and Time: Monday 11th August 2014 – 8.00pm
Place: The Willis Hall, Sandy Lane, Church Crookham

Present:

Councillors: Pat Lowe (PL), Gill Scott (PL) - Chairman, Richard Jackson (RJ), Nick Harris (NH), Gill Chatfield(GC); Richard Newbigin(RN); Helen Butler(HB)

Also: Jayne Hawkins (JH) Clerk
There were no members of the public present

44/14 Apologies for Absence

There were apologies for absence from Colin Chettle.

45/14 To agree minutes of Facilities Committee meeting held on the 14th July

The minutes of the previous meetings were approved as true records of the meetings.

46/14 Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members.

There were no requests for dispensations

47/14 Declarations of Interest

Cllrs. Jackson, Chatfield and Newbigin declared an interest in item 57 as they will be allotment tenants.

48/14 Chairman's announcements

The Chairman made the following announcements

- Street Snooker event on the 24th July was a success with lovely weather, total cost: £103
- Lights Out Ceremony 4h August, good attendance, weather good. Total cost: £132.00 which will be reclaimed from Royal British Legion.
- Saltex booked for Claire, Helen, Richard and Pat on the 4th September
- Clerk has received a website enquiry regarding a street lamp that was not included in the street lighting refurbishment, on the path that runs from The Verne to Chesilton Crescent, there are no other street lights along the path, making the path very dark. Julian Higgins will arrange to have it updated if the Council thinks that there is a requirement for a light on this path.
- Resilience planning event 3rd October 2014, am or pm. Cllr. Harris will try to attend.
- Request received from a member of the public requesting feedback on the MoD land and asking for the Parish Councils view on access for cyclists this will be put on the agenda of the next Facilities Committee meeting in September. Councillors were reminded to send updated interest forms to the clerk.

49/14 Public session – This is an opportunity for members of the public to bring matters relating to the Crookham Park Committee to the attention of the committee.

There were no members of the public present.

50/14 Community Centre Update



The Chairman reported the following:

- Policy documents from ACRE had been received.
- Services – likely to start with a generator for electric and temporary connection for water. Permanent connections to be made when road and services are laid for next phase of houses.
- Site clearance has started, no nesting birds.
- Conditions – a meeting took place with Daryl Philips from Hart District Council on Thursday 7th August.
- The clerk is talking to Taylor Wimpey about trial pits on the community centre site, if they are unable to provide them then Mildren will have to organise them and will charge the Parish Council.

51/14 Community Centre Budget

**To receive an update on the community centre budget and available funds.
Spreadsheet to be circulated.**

An updated spreadsheet was circulated showing additional expenditure items agreed at the June Facilities Committee meeting.

52/14 Community Centre conditions

To receive an update on the planning conditions for the Community Centre and to decide whether any action is required to request a non-material amendment to the planning permission for 13/02496/REM to alter or remove any of the conditions.

The Chairman reported that the Parish Council does need to meet the conditions of 11/00001/MAJOR however for condition 30 which relates to BREEAM Hart District Council will expect the parish council to do what they can within the current design, they must inform HDC in writing who will then be able to give written approval.

The clerk reported that a letter was being prepared by Rund and the architects.

It was **resolved** to send the letter to Hart District Council outlining those areas where the community centre building will comply with BREEAM to mitigate condition 30 in 11/00001/MAJOR.

53/14 Azalea Park Matting

To receive a management plan for the replacement of matting at Azalea Park with Rhyno mulch.

It was reported that a management plan had been circulated and had also been sent to HDC environmental health. Work is scheduled to start on 18th August. Signs will be put up in the Play Park to advise that the park will be closed for five days.

54/14 Five a side fencing

To receive an update on repairs to the fencing behind the goal on the five a side.

The Chairman reported the following:

- Problems with the fencing behind the goal had been reported to the fencing company. Lee Bros are working in the area this week and hope to assess on site and repair on site.

It was also reported that a footballer has complained about the spikes on top of the five a side bursting footballs. Clerks have asked Sam Knowles and other teams that use the facility. Responses have been received that state that this has not been an issue for them.



55/14 Hightrees play area

To receive information from HDC planning regarding plans to reduce the height of the Swales and response from Taylor Wimpey.

It was reported that Taylor Wimpey have planning permission for the footpath and the reduction in height of the Swales. In order to do the work they will be fencing off the whole of the open space but will leave a walkway through to the playground. They also want to level areas of the land and put down new top soil. They will inform residents by letter and will schedule the work for September once the children go back to school. Looking to transfer to the Parish Council October. The clerk is chasing the land transfer.

56/14 Planting at Peter Driver

To decide what work is required with remaining budget.

- **Planting in-front of car park (grass or shrubs)**
- **Side bed to be weeded and mulched**
- **Replace dead shrubs along side**
- **Two weeds per annum**

It was reported that the total original budget was £2050, spent to date: £792.58, £1257.42 to spend.

It was **resolved** that the area in front of the car park should be turfed and under planted with spring bulbs. Easy to maintain will stop soil washing down on to road, less weeding.

Side bed to be weeded and mulched. Replace dead shrubs. Any remaining money would be used to weed the side bed 3 times per year.

57/14 Allotments

To receive an update on the allotments. Report circulated.

The following was reported:

- Fencing completed.
- Car park is now open, there has been some kids racing cars around the car park.
- Clerks are talking to KBO security about replacing the yale locks with keypads and the locks on the gates with maglocks.
- A meeting has been arranged with plot holders interested in being active allotment committee members this has been set for Tuesday 19th August in the evening.
- Suggested that Claire Inglis holds the Treasurer position at least initially.
- Water Butts are in place on the shed
- Water Troughs are installed but also have taps. Will lock access but may leave available for a while if turf needs watering.
- Contamination results are acceptable to Environmental Health Officers
- Plot number markers for each plot have been ordered
- Electricity is connected. CCTV will be connected 12th August. Temporary signs will be put up. Double socket being installed his week.

Councillors asked if it would be possible to have access from the bottom of the estate to the Gurkha path so they could walk through to the allotments. A number of issues had been noted by Councillors for the clerks to raise with Taylor Wimpey.

- One outside light is permanently turned on.
- Rabbit fencing under the delivery gate will not be effective could we look at adding brushes or rubber sheet.
- Gaps either side of the delivery gate will allow animals in.



- When will water be installed?
- Sockets in the shed need to be lockable
- Gates not aligned
- Height restriction barrier – the warning bar is too high and does not swing freely.
- Clerk to check when handover will be.

58/14 Budget items 2015 2016

To receive any additional budget items for the next budget and 3 year forecast and to agree who is getting quotes and looking at designs for items already identified.

The list was reviewed and councillors agreed who would look at each quote.

Cllr Chatfield suggested that the Council could look at sponsorship from local businesses **Clerk** for benches by the Gurkha Orchard.

59/14 Items for next agenda

- Community Centre
- Allotments
- Cleaning road signs
- Hightrees
- Public art – location, designs and artists
- Skate Park
- Budget quotes

60/14 To agree a date for the next meeting - 8th September 2014

There being no further business, the meeting closed at 9.35 pm

Signed.....

Date.....