



**Minutes of the Meeting of  
CHURCH CROOKHAM PARISH COUNCIL  
FACILITIES COMMITTEE**

**Date and Time:** Monday 9<sup>th</sup> March 2015 – 8.00pm  
**Place:** The Willis Hall, Sandy Lane, Church Crookham

**Present:**

Councillors: Gill Scott (GS) Chairman, Pat Lowe (PL), Nick Harris (NH), Helen Butler (HB), Gill Chatfield (GC)

Also: Jayne Hawkins (clerk)  
Cllr. Michael Burford - CCPC  
There was 1 member of the public present.

**39/15 Apologies for Absence**

There were apologies for absence from Richard Jackson

**40/15 To agree minutes of Facilities Committee meeting held on the 9<sup>th</sup> February 2015.**

The minutes of the previous meeting were approved as a true record of the meeting.

**41/15 Dispensations – To receive any written requests for disclosable pecuniary interest dispensations from members.**

There were no requests for dispensations

**42/15 Declarations of Interest**

Cllr. Gill Scott said that she knows the person that owns the company that will be supplying the phone system for the new community centre, she has not been involved in the procurement process.

**43/15 Chairman's announcements**

The Chairman reported the following:

- Hart's Open Spaced meeting postponed to Wednesday 18<sup>th</sup> March
- Fleet Link meeting – review of service – 30<sup>th</sup> March 4.00pm in the Harlington
- Buses Meeting HDC/HCC/Stagecoach – to be moved to 22<sup>nd</sup> April. NH to attend
- Storage area at Peter Driver completed last week – brackets for goal posts still need to be fixed to the wall, parts on order.
- APM, a proposal had been received to invite Sarah Horton to the APM to talk about the reduction in the bus service and to explore options for making improvements to include extension to Fleet Link service and Fleet taxi share. Also to provide an update following the Fleet Link extension meeting with Crookham Village and a meeting with Hart and HCC. To be discussed at next Parish Council meeting.

**44/15 Public session – This is an opportunity for members of the public to bring matters relating to the Facilities Committee to the attention of the committee.**

The member of the public was interested in the plans for the skate park at Crookham Park.

**45/15 Planting Peter Driver - £565 remaining budget**

**To receive suggestions from Cllr. Lowe on how to use the remaining funding for planting at the Peter Driver car park.**

Cllr. Lowe suggested that gaps in the planting in the side bed are filled with the

following: - 30 Silver evergreen Euonymus, 50 Rosa rugosa and 5 Hypericum to fill in gaps in the bed closer to the road. Estimated cost: £250.

It was **resolved** to ask Nigel Jeffries if they can supply a quote for the plants and planting them at the Peter Driver car park. PL/NH all in favour.

#### **46/15 Crookham Park update**

**To receive an update following a meeting with Taylor Wimpey on delivery of various facilities at Crookham Park. Report circulated.**

An update was given by Cllr Butler and Cllr Lowe following a meeting with Taylor Wimpey:

Allotments & area I. – plan should be with the solicitors on Wednesday, the plots should be rotovated soon. Transfer should then be quite quick. TL compound may go in area J, looking to link to main site sewage system and may be able to provide a link to the allotments site so that the PC/tenants association could provide a toilet just inside the allotment area. TW will temporarily fill in pot holes on Naishes Lane.

Play areas – Two companies are submitting tenders, some plans available for comment. TW are looking at delivering the NEAP ahead of when it is due ie this summer.

Skate Park – Updated TW with skate park plans, no comments

Transfer of public art land and public art contribution - TW paid the S106 public art money to the PC. TW agreed to remove the orchard cuttings from the site. Newsletter with statues in to be sent to TW and Geoff Armstrong.

Community Centre update and Queries from Rund/Mildren. Discussion about road access and difficulty of turning in to the community centre from top road for emergency access vehicles and refuse lorries. Nigel suggested temporarily widening the access until the spine road is open, will speak to Ben Connop. PC said they needed access from June 2015.

Formal and Informal Open Spaces - Seeding of formal open space/athletics track likely to take place early autumn 2015. Two companies tendering for formal open space area. Clerk asked for a management plan for all open spaces – NP agreed to forward.

Area J – all fencing coming out and dead and dying trees being removed. Pond will be reviewed when area is cleared.

Clerk asked for a plan showing how open spaces will be secured and how grounds maintenance company would have vehicle access to all areas. NP to review.

SANG – Following meeting with Hart and Natural England ALS/TL are updating the management plan for the SANGS. They will do a visitor survey and will send a mail shot to residents and have an onsite exhibition to gather local views. Exhibition provisionally agreed for 16<sup>th</sup> April 4-8pm. Will advertise in the Parish newsletter.



**47/15 Community Centre – Pre-school lease/hire agreement and tender pack**

A report had been circulated.

The chairman reported that some councillors and the clerk had visited the site that morning and that the building was looking good.

- Tender pre-school and licence. Draft licence received from lawyer and needs to be reviewed.
- Option to tax – DCK Beavers - information received from DCK beavers to be incorporated into licence.
- Health and safety training – clerk is going on a basic employers course tomorrow and then Hart DC health and safety officers have recommended a managing safely course which is approx. £400 per person. They will assist with a list of regular actions that have to be carried out.
- Fixtures and fittings (furniture, telephone system, blinds/curtains) – quotes are being received and will be reviewed by the sub-committee later this week/early next week
- Advertising – advert to be placed in the newsletter.

The member of the public present at the meeting suggested that the Parish Council could look at employing a security company to provide a nightly check and lock up service. The clerk was asked to investigate the costs.

Clerk

**48/15 Peter Driver Electricity survey report**

**To receive the electrical report for the Peter Driver Pavilion and to decide whether to accept a quote to address the issues identified. Report circulated.**

Quote received from CBS - £312 plus vat, doesn't include installation of timer for heaters in changing rooms

It was **resolved** to ask CBS to complete the work identified for £312 GS/HB all in favour

Clerk/S&R  
Admin

**49/15 Skate Park update**

**To receive an update on the skate park project**

Report circulated

It was reported that consultation meetings had taken place on 25<sup>th</sup> February.

A session had been held at Crookham Juniors with young people from years 5&6 who gave their views on the plans. The Skate design company (Maverick) would take into considerations the points raised when finalising the design.

A session took place with Taylor Wimpey and the local police officer so they could voice any concerns about what was being planned. It was agreed that Maverick would look at landscaping at the end of the wheel park closest to the housing to soften the visual impact. Maverick also agreed to supply noise impact surveys for similar installations to Taylor Wimpey.

It was decided to refer to the facility as a Wheeled Sports Park/Facility as it would allow for different types of wheeled equipment ie. BMX, Scooters and Skateboards.

The discussions then moved on to the design with three teenagers ranging from Years 8 – 11 (13-16 years old) and three older skateboarders and staff from the local skate shop. The design is now being finalised taking into account the comments received and it is anticipated that a planning application would be submitted during April 2015.



50/15

**Public art tender**

**To receive an update on the public art project and to decide what to include in the public consultation.**

The following was reported:

- Gurkha Statues – posters due by 18<sup>th</sup> March
- Inscription – short inscription to be included on statue and further information to go on an information board in the Orchard.
- Other items of art suggested for Crookham park and locations to be included in newsletter and included in the survey.
- Responses to be received via Survey monkey, email and phone

51/15

**Ditch Clearance**

**To receive an update on the ditch that runs alongside Award Road running from the passage way to Silver Birch Close to past back of the Grange Estate and to decide whether to ask the Community Pay Back team to carry out work to clear the ditch.**

**Estimated time: 6 – 8 days Estimated cost: £450 - £600. To be funded from the Parish Lengthsman grant.**

The chairman reported the following:

- Clerk met with Paula Robertson from Hampshire probation service and a resident Lianne Levings on 3<sup>rd</sup> March to assess the work required clearing the ditch.
- Storm drains from Silver Birch Close run under houses and gardens down to a ditch running alongside Award Road. The ditch then runs under the path and along the other side until it falls into a large storm drain. The ditch is very blocked with vegetation and in places is hardly a ditch. When it rains the path floods and the rear of the gardens alongside the path.
- The Community Payback team could do the work on Saturdays starting in a couple of weeks. This will be the best chance of booking them as they are very busy during the summer cutting grass in many grave yards in Hampshire.
- Quote for work estimated at £450 - £600

It was **resolved** to proceed with the work to clear the ditch using the community payback team.

Clerk

52/15

**Advertising banner at Azalea Park**

**To decide whether to allow the display of a banner advertising Peak1st bootcamp on the fence at Azalea Park.**

The chairman reported the following:

- A bootcamp is held at Azalea Park on Sundays at 1.30pm; the council does not charge for the use of the park, the bootcamp organiser would like to advertise the class on the fence alongside Azalea Gardens and has offered to donate money towards planting etc. at Azalea Park.
- He would like to display an advertising banner on the fence at Azalea Park.

It was resolved not to permit an advertising banner to be erected at Azalea Park.

Clerk

53/15

**Crookham Park Memorial Orchard**

**To receive a report from Gerry Edwards Orchard Services following his latest visit to the memorial orchard and to decide whether to continue to use Gerry Edwards Orchard Services to maintain the memorial orchard after it passes into parish council ownership.**

- Discussions are taking place with Taylor Wimpey to take on the orchard and land behind the community centre later this year.



- Taylor Wimpey need to continue to cut the grass around the trees until it is handed over
- Ongoing maintenance will be required in February/March each year and a yearly examination after leaf fall.
- Gerry Edwards has quoted: £1200 and £30 per tree for new/replacement trees. Would be covered by S106 funding or could try to get people to sponsor a tree to raise funds.

It was **resolved** to accept the quote for 2016 providing that the orchard is transferred and ask Gerry Edwards to carry out the maintenance work. PL/NH all in favour

Clerk

**54/15 Quotes**

To consider any open space quotes

- Cleaning road signs – Tim Crowley (provided a quote of £10 - £40 per sign depending on size for signs on Aldershot Road, Beacon Hill, Reading Road south and Gally Hill Road. It was **resolved** to proceed with work up to £200. GS/PL all in favour.
- Single socket in cleaners’ cupboard in community centre - £80, for use with cordless vacuum cleaner. It was **resolved** to request a double socket. GC/GS all in favour.

S&R  
admin

Clerk

**55/15 Items for the next agenda**

- Community Centre bookings and staff
- Pre-school tender
- SANGs management plan
- Allotments transfer
- Hightrees handover
- Skate Park & Public art tenders
- Athletics Club

**56/15 To agree a date for the next meeting - 13<sup>th</sup> April 2015**

**There being no further business, the meeting closed at 9.10pm**

Signed.....

Date.....