

**Minutes of the Meeting of
CHURCH CROOKHAM PARISH COUNCIL**

Date and Time: Tuesday 26th April 2011 – 8.10pm

Place: Willis Hall, Church Crookham

Present:

Councillors: Nick Harris (NH) (Chairman), John Bennison (JB), Andrea Ong (AO), Bill Shambrook (BS), Pat Lowe (PL), Helen Butler (HB), Mary Barry (MB)

Also: Cllr Jenny Radley – HDC, HCC
Cllr James Radley - HDC

Jayne Hawkins - Clerk
2 members of the public

72/11 Apologies for Absence

Apologies were received and accepted from Michael Burford (MJB).

73/11 Approval of the minutes

The minutes of the previous Parish Council meeting held on the 28th March 2011 were agreed and then signed as a true reflection of the meeting.

74/11 Declaration of interest relating to items on the agenda

There were no declarations of interest.

75/11 Chairman's Announcements

- Annual County Civic Service, invite 19th June 2011, Winchester Cathedral – MB & BS will let the Clerk know if they wish to attend by the end of the week. **BS/MB**
- Jubilee 2012 Event – Fleet Town Council meeting 10th May, 7.30pm. WRVS room at The Harlington. Would CCPC be interested in joining in arranging a number of events around the area. NH will let the Clerk know if he can attend **NH**

76/11 Public Session

There were no comments from the public.

77/11 To discuss matters of crime and disorder

The clerk provided a neighbourhood watch report containing crimes recently reported in Church Crookham. The clerk was asked to put a notice on the website regarding a number of cars that were being left unlocked and items stolen. **Clerk**

Cllr. Shambrook reported that he had been working with PCSO Merrick regarding the bus stop at the Verne. They will be looking at putting anti-vandal paint on the top of the shelter to deter youths from climbing on the roof but would need permission from HCC. BS is looking at preparing a talk to take to local schools on anti-social behaviour. A PowerPoint presentation will be circulated. The clerk was asked to apply for a CRB check for Cllr. Shambrook. **BS
Clerk**

78/11 To select two representative for the Farnborough Airport Consultative Committee - FACC

It was decided that Councillor John Bennison and Councillor Michael Burford would represent the Council on the FACC Committee. The Clerk agreed to inform the committee. **Clerk**

Cllr Bennison reported that the committee meetings were open to the public so any other members could attend if they were interested.

- 79/11 To decide whether to accept a recommendation from the Policy and Finance Committee to adopt a policy on the eviction of travellers and Gypsies from Parish Council land using common law and to decide whether to carry out welfare checks prior to eviction.**
The Parish Council decided to temporarily adopt the policy while Councillor Shambrook took further advice from Hampshire County Council (HCC) and the Police regarding the need for Welfare checks. The clerk will provide Cllr Shambrook with contacts for the Gypsy liaison officers at HCC. **BS Clerk**
- 80/11 To decide whether to accept a proposal from the Sports and Recreation Committee to construct a skate board park at a suitable location somewhere in Church Crookham, subject to meeting all the health and safety regulations.**
It was resolved to accept the proposal to construct a skate board park at a suitable location in Church Crookham. 5 councillors voted in favour, 1 against and 1 abstention.
- 81/11 To receive report from Mary Barry on reported rubbish by Wyvern Public House and to decide whether any action should be taken by the Parish Council**
Councillor Barry reported that she had inspected the site and felt that the area around the public house was quite tidy although she felt that there would be benefit to having more litter bins in the car park and garden. It was agreed that Cllr Barry together with another Councillor would speak to the publican and request that more bins were provided for customers. **MB**
- 82/11 To decide whether to adopt the draft expense policy as recommended by the Policy and Finance Committee**
The updated expenses policy was discussed and it was resolved unanimously to accept the policy. The Clerk will make the policy available on the website. **Clerk**
- 83/11 To decide whether to purchase additional parking cards £30 each to be issued to all councillors for parking at The Harlington when required to attend meetings on behalf of the Council and to decide whether to pay for a permit for the Clerk to park at Fleet Town Football Club for £50 a quarter.**
It was resolved to purchase 6 additional parking cards for £30 each plus £3 per card.

It was resolved to buy the Clerk a parking permit for the Football club at £50 per quarter.

The Clerk was asked to action both these decisions. **Clerk**
- 84/11 To agree and sign contracts for the temporary deputy Clerk and the Sports officer.**
The two contracts were reviewed and it was resolved to accept both contracts which were signed by Cllr. Andrea Ong and the Clerk, Jayne Hawkins.

The Clerk agreed to get Claire Bennett and Sam Knowles to sign their contacts **Clerk**
- 85/11 To reconsider in light of new information a resolution made under item 9/11 at the QEB committee meeting held on the 7th February where the Council decided to ask the developer to find a management company to own and maintain the 20 small play areas (LAPS) at the QEB site.**
The Clerk reported that she has received a letter from 4 Councillors requesting that the decision made by the QEB committee was reconsidered. Councillor John Bennison gave feedback on a conversation with Roger Taylor the solicitor from Hedley's. Cllr. John

Bennison proposed that the Parish Council take on all the play areas including the LAPS, this was seconded by Cllr. Pat Lowe, 6 in favour and 1 against.

The Clerk was asked to update the Commuted sums spreadsheet for grounds maintenance so it included all the LAPS. **Clerk**

86/11 Consultations:

- Consultation on three Sustainability Appraisal (SA) Scoping Reports

Cllr Harris made the following comments on the scoping report:

1. I am surprised there is no mention of MoD. Given that a significant proportion of the land owned within district is owned by MoD I would expect any sustainability assessments engage with MoD.
2. The proportion of people commuting in and out of the area is mentioned under transport. I would have thought that the number of people not working in the area had sustainability implications beyond transport.
3. There is no mention of medical provision. Lack of Doctors. Ease (or not) of getting to Frimley Park Hospital.
4. The transport section does not mention the District's dependency on cars, and limited bus and cycle provision.

I am relatively comfortable to the scoring scheme, although it may be worth considering other dimensions (such as cost and duration). I am less comfortable the scoring will be carried out solely by Hart officers. Other local and national bodies should be considered.

Other Councillors were encouraged to review the other reports and let the Clerk have their comments. The Clerk agreed to send off the comments **All Clerk**

87/11 To receive monthly safety report

The Clerk reported that the safety report has not been done this month but would be done as soon as possible and any issues highlighted. It was agreed that the Clerk and Deputy Clerk will do the safety checks until the new grounds maintenance contract starts in October. **Clerk**

88/11 To receive reports and recommendations

1. Planning Committee – Previous minutes circulated all agreed
2. Policy and Finance Committee – Previous minutes circulated all agreed
3. QEB Committee and QEB S106 – It was reported that a meeting will take place with Robert Jackson from Hart District Council and the developer to review the draft S106.
4. Quetta and Humphrey Park – There had not been a residents meeting in the last month, however Tim Horn had met with the QEB developer to discuss issues affecting Quetta Park.
5. Fleet Link (Call & Go) - Helen Butler reported that there was a new poster promoting the Fleet Link.
6. Localism Bill (CB) – a short briefing paper had been circulated to Councillors with the agenda
7. Report on Peter Driver S106 discussions – JB reported that the Environment Agency had agreed to the developers plans to divert the drain. The solicitor as 95% OK with the draft S106. The Parish Council want the S106 to include a clause that the new five a side will not be built in the football season and that there will be no transfer of land until the new five a side is available.

8. Memorial Hall – No comments - MJB was unable to attend the meeting
9. Allotments – PL and MB reported that they were reviewing the allotment section in the latest S106 agreement which now included 4 sheds.
10. Report on Parish Plan – The clerk was asked to ensure that everyone knew when the next Parish Plan meeting would be held.
11. The Clerk agreed to circulate the latest HDAPTC minutes Clerk

89/11 Items for next meeting.

- Highways discussion – to include SLR’s, FTAP, highways issues this will be put on the June PC meeting agenda Clerk
- To decide on donation request from Christ Church – Gally Hill Road – June PC meeting

90/11

- The Clerk reported that the accounts are all with the Internal Auditor for a couple of weeks
- Newsletter responses – 10 paper responses to Azalea Gardens survey 34 on-line responses. Approx. 14 children replied on play equipment.
- Sian Close – Clerk spoke to insurance company, advised that the Council would be liable and were not insured. Spoke to resident and requested that the Trampoline is removed. If it is not removed a Bailiff will be instructed. Clerk
- The Clerk reported that there had been no applicants for the Parish Councillor vacancies, deadline for replies 13th May 2011 Clerk
- The Clerk gave an update on a dog fouling incident where the dog warden is considering the case for prosecution. The lady had been interviewed under caution the matter was now with legal services Clerk
- SLR’s update – Minor issue due to budget cuts, the parish will therefore deal directly with the contractor.
- Notice board – a cheque for materials will be issued. The Clerk had seen a good portfolio
- Portacabin – Contractor requires a letter to say that the Portacabin is safe to move Clerk
- Update on Vertu land – no further correspondence.
- The Parish Council had received a letter from Fleet Bowling Club
- The deputy clerk had been in contact with Farnham College of Art where full time students take on a commission or competition in their final year. They would be interested in looking at a piece of art for Peter Driver. Clerk

91/11 Payment of account and review of quotes

The finance report was approved and cheques were signed.

92/11 Date of next meeting

23rd May 2011

There being no further business, the meeting closed at 10.20 pm

Signed.....

Date.....