

## **Minutes of the Meeting of CHURCH CROOKHAM PARISH COUNCIL**

**Date and Time:** Monday 25<sup>th</sup> October 2010 – 8.10pm

**Place:** War Memorial Hall, Church Crookham

**Present:**

Councillors: Nick Harris (NH) (Chairman), John Bennison (JB), Andrea Ong (AO), Michael Burford (MJB), Helen Butler (HB), Bill Shambrook (BS) and Pat Lowe (PL)

Also: Jayne Hawkins - Clerk  
4 x members of the public

**112/10 Apologies for Absence**

Apologies were received from Councillors Mary Barry (MB) and Jenni Kenyon (JK)

**113/10 Approval of the minutes**

One amendment was made to the minutes from the Parish Council meetings on 27<sup>th</sup> September 2010 Jenny Radley was changed to Jenny Kenyon in the list of Councillors attending, they were then signed as a true reflection of meeting.

**114/10 Declarations of Interest in any item on the agenda**

MJB declared an interest in the Memorial Hall

**115/10 To receive Chairman's announcements**

- The chairman informed the members of the Parish Council that in order to keep track of outstanding actions he had asked the clerk to circulate a list when the next agenda was issued.
- The Chairman said he would report on the HDAPTC meeting at the next Parish Council meeting when the minutes had been issued.

**116/10 Public Session**

A member of the public presented his views on a planning application that the Planning Committee had previously objected to.

The resident made the following points:

- He felt that the planning process prevents people coming to represent themselves
- As a consequence of the committee's decision he felt his planning application would be delayed and due to the VAT increase in January the Council's decision would cost the applicant money
- He felt that the objections raised by the Parish Council were not grounded in planning law
- He felt that the Parish Council were not consistent and applied different values to different planning applications
- He felt that the credibility of the Parish Council was being destroyed
- He felt that the process was inconsistent in that it states that the agenda has to be published 3 working days before a meeting but that if a resident wishes to speak at a planning meeting they should let the clerk know 4 working days before the meeting.

The Chairman responded by saying that the planning process is advertised on the website and the agenda was put on the notice board and on the website before the meeting. The Chairman will always try to find time for a member of the public to speak at a planning

meeting. The Parish Council is a statutory consultee invited to submit its views by the planning authority which is Hart District Council, who will make the final decision.

The resident asked that the Chairman considers making an alternative decision.

Other councillors and a member of the public made comments.

**117/10 To discuss matters of crime and disorder**

PC Caroline was unable to attend the meeting

**118/10 To discuss requirements for tackling litter in the Parish and to decide what actions to take.**

Following a discussion about various options for tackling litter the Parish Council decided to purchase 3 new litter bins, 1 of which should be a recycling bin. The recycling bin will be placed at Peter Driver near to the sports pavilion. The other two bins will be placed at Peter Driver and Azalea Gardens in positions advised by the Litter warden. The clerk agreed to organise.

**Clerk**

The Clerk was asked to write to Tesco Express regarding the amount of litter on the streets and in the gardens and hedges around the site asking them to litter pick.

**Clerk**

**119/10 To discuss requirements for tackling dog mess on the Peter Driver football pitches and the playing field at Azalea gardens**

The chairman reported that the Council had received a number of complaints about dog mess on the football pitches at Peter Driver. The Parish Council decided to ask the Hart dog warden to patrol Peter Driver and Azalea Gardens for 2 hours each week. This will be on four separate occasions per week at random times. The cost will be £1100 until the end of the year. The Council also agreed to fund a box of 2000 dog bags to be distributed to residents by the dog warden and to be put in the local post offices.

The dog warden will also make regular contributions to the Parish Council newsletter. The Parish Council also agreed to support the dog warden in prosecuting any dog owners that refuse to pick up after their dogs. The clerk agreed to contact the dog warden

**Clerk**

**120/10 To receive an update on the QEB development plans and draft figures for commuted sums.**

JB gave an update on a meeting with Adam Green at Hart District Council. Adam Green had prepared a spreadsheet of estimated commuted sums for the grounds maintenance costs at the QEB site based on information provided by the developer. This spreadsheet and the associated plans had been circulated to all councillors. It was decided that a decision about the management of the woodland and informal recreational areas should be referred to the next Sports and Recreation Committee meeting.

**Clerk**

**121/10 To agree final layout of the newsletter and to select printer**

The Parish Council agreed to the final layout of the newsletter with the addition of a comment that the dog warden will be patrolling the recreational areas in the Parish. The quotes for printing were reviewed and it was resolved to get the newsletter printed by Imprint Colour. Helen agreed to speak to the printer.

**HB**

**122/10 To accept resignation of Jenni Kenyon from the Policy and Finance Committee and to elect a new member to the Policy and Finance Committee.**

It was resolved to accept the resignation of Jenny Kenyon from the Finance Committee and to accept the recommendation of the Finance Committee to elect John Bennison as a new member. This was proposed by AO, seconded by BS and agreed by all.

**123/10 To discuss road safety issues in particular the crossing by Tesco Express**

The Chairman reported that a resident had raised a complaint about the safety of the crossing by Tesco Express. He reported that when the Clerk had spoken to Road Safety at HCC she was told that they had made an assessment of the crossing and that it was still the best solution for the situation. The clerk was asked to write to HCC and ask to see the report. The Chairman reported that a SLR device had been installed on Beacon Hill by John Foggo's team at Hart. The clerk was asked to find out if the data was available for the Parish Council to review and to find out how often they could request the SLR to be in Church Crookham.

Clerk

**124/10 To discuss parking provision at the Verne shops**

PL reported that she was investigating who owned the land in front of the shops at the Verne, to establish whether better parking facilities could be provided. PL will continue to research

PL

**125/10 To receive update on likely out-turn against budget and to decide whether to accept a proposal from the policy and finance committee to move funds from reserves into this years budget for the following items.**

- Anti vandal measures Peter Driver – estimated budget £2000
- Tree work at peter Driver, Chesilton Woods and Azalea woods – estimated budget £4000
- Renewing safe surface under one set of swings at Azalea Gardens – estimated budget £3600
- Play provision/benches at Azalea gardens- estimated budget £10000
- Appointment of dog warden 2 hrs a week – estimated budget £1100
- Notice boards x 3 – estimated budget £4000
- Additional rubbish bins and collection at Peter Driver, Azalea Gardens and Chesilton Woods. Estimated budget £800
- Youth Provision. - £2000
- Replace fence at Sian Close - £2000
- Donation to memorial hall for lighting - £541.67
- Benches at Chesilton woods £400

All the above were discussed at Policy and Finance Committee, it was resolved to update the budget with the items above and to increase the budget for litter bins to £2000 rather than £800 as a more accurate estimate was now available. This was proposed by AO, seconded by JB and agreed by all. The Clerk agreed to update the budget.

Clerk

**126/10 To receive update on draft budget for 2011-2012 – previously circulated.**

The chairman of the Policy and Finance Committee AO gave an overview of the draft budget which included new items being considered for inclusion in next years budget. Councillors were asked to review the draft budget and put forward estimates for any projects that they wish to be considered. The budget should be finalised at the December 2010 Finance meeting. All comments on the budget to be sent to AO or the Clerk.

ALL

**127/10 To discuss options for improving facilities for teenagers in parish and to decide whether to fund the Hype truck attending Peter Driver once a month**

The Clerk was asked to invite Charlotte from the Point to the next Sports and Recreation meeting to discuss youth provision in the Parish including the use of the Hype truck and support for existing youth clubs at Quetta Park and Christ Church.

Clerk

**128/10 To request volunteers to work on the Parish Plan**

AO reported that a piece has been included in the newsletter asking for volunteers to work on the Parish Plan but that there was a need for a number of Parish Councillors to help drive the plan forward. The following Parish Councillors volunteered to help with the Parish Plan – HB, AO, NH, BS.

**129/10 To receive reports and recommendations:**

1. Planning Committee – nothing to report
2. Sports and Recreation Committee – nothing to report
3. Finance and Policy Committee – AO reported that this years actual spend against budget was pretty much on track.
4. QEB working party – nothing to report
5. Quetta and Humphrey Park – nothing to report
6. Call & go – HB reported that she had been waiting for information but should be attending a meeting in the next two weeks.
7. HDAPTC – NH reported that he was awaiting the minutes which would be circulated
8. Memorial Hall – nothing to report, still awaiting a funding request for lighting
9. Basingstoke Canal – JB had spoken to Alistair Clark about the Parish having a representative on the canal committee.

**130/10 Items for next meeting**

Councillors were reminded to get requests for agenda items to the clerk by the 15<sup>th</sup> Nov  
HB requested an update on responses to the newsletter  
JB requested an update on the Peter Driver development plans

**131/10 Clerks Report**

- Work to repair the roof at the Peter Driver centre should be starting week beginning 2<sup>nd</sup> November.
- Reminder of the Remembrance Sunday Service. Clerk agreed to collect the wreath **Clerk** from the All Saints Vestry next Sunday.

**132/10 Payment of Accounts**

The October payments were presented for review. AO proposed that these were accepted, this was seconded by MJB and agreed by all.

**Church Crookham Parish Bank Accounts Summary as at 30th September 2010**

Financial Year ending 31/3/11	Petty Cash	HSBC Current A/C	HSBC Deposit account	Grand Total
<b>Closing balance per Aug Statement</b>				
		£ 74,390.27	£ -	£ 74,390.27
<b>Income - Credits received at bank in Sept</b>				
		£ 89,986.76	£ -	£ 89,986.76
<b>Expenditure - Cheques presented in Sept</b>				
		£ 11,027.61	£ -	£ 11,027.61
Petty Cash at hand				
	£ -			£ -
<b>Closing balance per Sept. Statement (cash at bank and in hand)</b>				
	£ -	£ 153,349.42	£ -	£ 153,349.42
<b>Approval for payments due in October</b>				
			cheque no:	
Employment Costs: Clerks Salary	October		100063	1545.35
PAYE/NI	October		100064	425.08
Primavera Cleaning Services			100065	211.50
Crookham War Memorial Hall			100066	32.50
CBS			100067	327.68
SLCC membership			100068	151.00
Man about the House play area repairs			100069	25.50
Cheque to Hart District cancelled due to incorrect invoice			100070	0.00
J. Hawkins(expenses: Parking tickets, postage and ink cartridges x 2)			100071	78.24
Man about the House leaking urinal and flush			100072	100.83
Royal British Legion			100073	50.00
Hart District Council street cleansing			100074	2937.50
Hart District Council Point staff costs			100075	3450.00
SO Abacus HR				13.58
DD Electricity Peter Driver				65.67
<b>Total Payments for October</b>				<b>£ 9,414.43</b>

Precept remittance advice received 2/9/2010

£88,880.50

**133/10 Closed session: To discuss clerks hours and clerk joining the pension scheme**

Members of the public and the clerk were asked to leave the room while the clerk's terms and conditions were discussed. It was resolved to increase the clerk's hours to 25 per week due to the heavy workload and to allow the clerk to join the Local Government pension scheme.

**There being no further business, the meeting closed at 10.30pm**

**Signed.....**

**Date.....**