

Minutes of the Meeting of CHURCH CROOKHAM PARISH COUNCIL

Date and Time: Monday 25th July 2011 – 8.00pm

Place: Willis Hall, Church Crookham

Present:

Councillors: Nick Harris (NH) (Chairman), John Bennison (JB), Andrea Ong (AO), Bill Shambrook (BS), Helen Butler (HB) (Vice Chairman), Michael Burford(MJB), Pat Lowe(PL)

Also: Jayne Hawkins
Cllr. Jenny Radley (JR) HCC
3 members of the public

137/11 Apologies for Absence

There were no apologies for absence.

138/11 Approval of the minutes

The minutes of the previous Parish Council meeting held on the 27th June 2011 were agreed and then signed as a true reflection of the meeting.

139/11 Declaration of interest relating to items on the agenda

Cllr. MJB declared a prejudicial interest in item 146/11 as he is on the Memorial Hall Committee. There were no other declarations of interest.

140/11 Chairman's Announcements

The Chairman made the following announcements:

The Richmond Surgery are looking for a donation towards Cycle Racks – this was missed from the agenda but the Chairman wanted to know how Councillors felt about donating to a facility that is outside the Parish but would be used by Parishioners. A brief discussion took place about the surgery not being in the Parish and the fact that the surgery is a business. The Clerk was asked to put this on the next Parish Council agenda for a decision. **Clerk**

It was reported that a visit to East Stratton Village Hall had been organised for July 28th 8.00pm. The Clerk was asked to get more dates as not many Councillors were available. **Clerk**

The Chairman reported that a Boundary Review Consultation was now taking place and asked if there were any volunteers to take the lead. Cllr. NH and JB agreed to look at it together. **NH/JB**

The Chairman had received an invitation to the Battle Britain Cocktail reception at Odiham on 7 September. He was unable to attend, Cllr. Bennison and Cllr. Shambrook and Cllr. Williams were interested in attending.

141/11 Public Session

A member of the public said that this would be the last Parish Council meeting that she could attend as she was moving. It was her 49th meeting. The Chairman and Councillors thanked her for her support.

Councillor Jenny Radley made the following comments.

- A resident and business owner in Church Crookham had collected signatures on a

petition about the traffic speed, road safety and noise on Aldershot Road towards the Foresters. Cllr Radley suggested that options for traffic calming measures should be explored with HCC Highways on all the gateway roads into the Parish.

- A food bank has been set up in Hart Methodist Church which is providing food boxes containing a 3 day supply of food to people in need. The clerk agreed to mention this in the newsletter.
- Fleet Phoenix Youth Services are a new local service that has been set up as a charity following cut backs in funding for Youth Provision from HCC. Charlotte Tickner will be leading it.
- Fleet and Church Crookham in Bloom are a local group encouraging public pride in Fleet and Church Crookham especially in the Jubilee year. It was suggested that the Parish invite them to the next meeting.
- There are quite a few yellow notices for highways works that will be taking place in the next few weeks in the Parish, details are not yet available.
- An update on the cycle path by Redfields was that the mature Oak tree has to be removed or there will be no cycle path. Cllr Radley has asked for it to be looked at again as the tree is a local landmark.

Clerk

142/11 Councillors to consider co-option of Melanie Williams as a Parish Councillor for the Gally Hill ward.

An introductory letter and resume from Melanie Williams had been circulated to Councillors for consideration for co-option as a new Parish Councillor for the Gally Hill Ward.

Cllr Bennison proposed that Mel Williams (MW) was accepted as a new Parish Councillor, this was seconded by Cllr. Ong and agreed by all.

Melanie Williams signed the declaration of acceptance of office in front of the Clerk and was asked to complete and provide the clerk with a declaration of interest form which would be sent to the monitoring officer.

MW

It was agreed that Cllr. Melanie Williams would join the QEB Committee and the Sports and Recreation Committee.

The Clerk was asked to book a place on a new Councillor Course and a Code of Conduct Course

Clerk

143/11 To discuss matters of crime and disorder

The Clerk provided a neighbourhood watch report containing crimes recently reported in Church Crookham.

144/11 To receive an update on Deputy Clerk interviews and to decide whether to employ one of the applicants for 20 hours a week at £9.25 per hour on a permanent basis.

Cllr. Andrea Ong reported that three people had applied for the post of Deputy Clerk and all three had been interviewed on 19th July by Cllr Ong, Cllr. Butler and the Clerk.

The interview panel recommended that Sally du Gay is employed as Deputy Clerk and Assistant Finance Officer. It was recommended that she is asked to start on 15th August at 10 hours a week to start handover with Claire Bennett and takes unpaid leave for a previously booked holiday. She would then start at 20 hours a week from 27th September.

Cllr Harris proposed that this recommendation is accepted this was seconded by Councillor Bennison and agreed by all. The Clerk was asked to write to Sally du Gay offering her the position of Deputy Clerk.

Clerk

145/11 To discuss a letter from a resident regarding the state of the Hall at the Holy Trinity Church, Bowenhurst Road and to decide whether the Parish Council will consider contacting the Bishop of Portsmouth.

The Chairman reported that a letter had been circulated to Councillors.

Cllr. Williams reported that the hall had been closed due to health and safety issues and that the new priest was keen to get planning permission for a new hall. It was likely that the two Catholic Churches in Fleet would join and operate from one site, this was likely to be from the Bowenhurst Road site but the Church would need to be extended.

It was agreed that Cllr. Mel Williams and Cllr. Bill Shambrook would arrange a meeting with John Ramsey the Parish Finance Officer to find out more about the plans for the Church. Cllrs. Williams and Shambrook will report back to the Council in September.

MW/BS

146/11 To receive a request for funding assistance from the Memorial Hall Management Committee towards repairs to the chair store roof.

The Chairman reported that a letter had been received and circulated to Councillors from the Memorial Hall Management Committee requesting a donation to the repairs to the chair store roof.

The Parish Council decided that they would not support this application as they had insufficient information about the donation. The Clerk was asked to suggest that the Memorial Hall Management team approach the County Councillor Jenny Radley who may be able to assist. The Clerk was asked to create an S137 application form what would make it clear that the Parish would need to see 3 quotes and would expect the paper work to be addressed to the Memorial Hall Management Committee.

Clerk

147/11 To receive a report on the options for litter collection in Church Crookham and to decide which option to proceed with. Report previously circulated

The Parish Clerk had investigated 3 options for litter collection in the Parish.

1. B&DBC would empty 7 bins twice a week and litter pick at Peter Driver, Azalea Gardens and the War Memorial - £5000 per annum
2. New Grounds Maintenance company had been approached but were unable to dispose of waste and it was not their core business.
3. Parish could pay for two Biffa Bins, one general waste and one recycling. Emptied weekly – general waste and fortnightly recycled waste – £988 per annum, Terry Hog would litter pick and empty litter bins twice a week for £2800. Total cost £3788.00

It was resolved that the Parish Council would go with B&DBC if they could take out a 1 year contract. If this was not possible then the Clerk would progress the Biffa Bins option by looking at putting the bins at Zebon Copse in their bin store or if not possible to ask the memorial hall if the Parish could build a secure bin store at the Memorial Hall in return for an annual lease.

Clerk

148/11 To discuss traffic and highways issues including a letter from a resident in Connaught Road regarding crossing difficulty on Reading Road South and the junction at Bourley Road and Tweseldown Road

The Chairman gave the following report on the number of cars that had been recorded by the SLR for exceeding 33mph .

- 1) SLR – has been installed for 6 weeks, records number of cars exceeding 33mph in 7 days

Location	Week	Activations
Aldershot Rd nr Redfields	1	9106
	2	8787
	3	9130
	4	9145
Aldershot Road nr the Verne	1	10218
	2	10784

To record more data about the cars would need to request a traffic survey where the cables are put across the road. These can be difficult to get and would need to identify the key sites.

- 2) A Letter from a resident in Connaught Road was received highlighting a number of road safety issues in the Parish.
- Lack of crossing places on Reading Road South between Prince of Wales and Tesco.
 - Roundabout needed at Bourley Road and Tweseldown Road
- 3) A petition regarding speeding traffic on Eastern Section of Aldershot Road was presented to the Parish Council

Cllr. Jenny Radley said that she would be organising a meeting with Hampshire County Council Highways to discuss traffic issues within the Parish and she would ensure that a representative from the Parish was invited.

Cllr. JR

Cllr Burford agreed to update the list of Road/Traffic issues that the Parish was maintaining.

MJB

Cllr. Radley said she would request a SID from Hart District Council to record data on Aldershot Road.

Cllr. JR

149/11 To accept recommendations from the Sports and Recreation Committee to choose Miracle as the company to work with for upgrading the playground at Azalea Gardens, to provide update on next steps.

The Chairman of the Sports and Recreation Committee gave a summary of discussions that took place at the last Sports and Recreation meeting and reported that a positive meeting had taken place with Hart District Council regarding 40K of S106 money that may be available to assist with the funding of the proposed playground. The Clerk and HB would be completing the application form together with an equality and diversity assessment.

The Chairman requested that the Parish Council accept the following recommendation made by the Sports and Recreation Committee on 11th July 2011.

Proposal:

Cllr Nick Harris proposed that the Sports and Recreation Committee recommend to Parish Council that they suspend the Standing Order 30b (to procure on the basis of a formal tender for a purchase above £50k) on the basis that diligent research and consultation has been carried out by the Parish Councils play ground working Party and the Sports and Recreation Committee. Cllr Nick Harris also proposed that Miracle is selected as the playground supplier. This was seconded by Cllr. Pat Lowe and agreed by all.

It was proposed that this recommendation was accepted by Cllr PL, seconded by Cllr. JB and agreed by all.

The Chairman of the Sports and recreation committee reported that she had visited Tweseldown Infant School to thank the school children for contributing to the consultation on the new playground.

Cllr HB asked for support at a public exhibition on Tuesday 26th July from 2.30pm to 5.00pm in the Willis Hall. A further exhibition would be organised in September during an evening once the plans had been reworked to fit in with the available budget.

150/11 To receive feedback on a meeting with Hampshire County Council on Pupil Place Provision in Church Crookham that was held in Winchester on 13th July. To agree what further action if any should be taken.

It was reported that the meeting held with HCC had been productive with a consistent message being put forward from both primary schools and the Parish Council who all supported relocating Tweseldown Infant School to the QEB site. This would allow for growth and allow the existing schools to maintain their excellent links with the MOD families from Quetta Park and Humphrey Park.

The Clerk had written the minutes of the meeting which were being circulated for comment. They would be put on the Parish Council website once agreed.

Clerk

151/11 To receive feedback on meetings that have taken place regarding the future of the Point Youth Service and to decide whether the Parish Council would provide further financial support or would like to investigate other options.

Cllr. NH gave an overview of the position of the Point Youth Service:

- County withdrawing funding (although some uncertainty over when)
- Current staff setting up as a Charity
- Fleet Town Council may take over maintaining the building.

Cllr. Harris proposed the following:

- That the Parish Council should agree in principle that they will make the contribution as agreed in this year's budget - £3450.
- That the Parish Council will participate in a joint working group with other Town/Parish Councils to identify requirements from the Parishes point of view and make a recommendation for future Youth Provision in the area
- Should Hampshire County Council withdraw all funding the working group, the Chairman and the Clerk should be empowered to make a decision on whether to commit agreed Parish Funding for the current year only.

This proposal was seconded by Cllr. Bennison and agreed by all.

152/11 To receive monthly safety report

The Monthly safety report was circulated and reviewed. No actions.

153/11 To receive reports and recommendations

To receive reports and recommendations

1. Planning Committee – no comment
2. Sports and Recreation Committee – meeting took place on 11th July
3. Policy and Finance Committee – No meeting but the Chairman reminded Councillors that the next meeting in October would be discussing next year's budget and Councillors should be prepared if they had projects to be considered for inclusion in the budget.
4. QEB Committee – no comment
5. Quetta and Humphrey Park – no update on residents association
6. Fleet Link (Call & Go) - nothing to report
7. HDAPTC – Minutes circulated
8. Jubilee/Olympic Celebrations 2012 – A meeting took place with HDC on 20th July. Councillor Ong gave a brief overview. The Clerk will circulate notes.
9. Memorial Hall (MB) no update
10. Allotments (PL) – It was reported that HDC had requested that residents on their allotment waiting list contact the Parish council if they would like to go on the Church Crookham waiting list.
11. Report on Parish Plan (NH/AO/HB) Cycle routes are being looked at and the group will be asking people where they want to cycle and may investigate a cycle path over Velmead common. Road traffic issues will also be put into a questionnaire. Waiting feedback from schools. Hoping that following the next newsletter more people may come forward for the Parish Plan committee.

154/11 Items for next meeting.

- Cycle racks for Richmond Surgery

155/11 Clerks Report

- S106 likely to be signed week 8th August (Clerk away until 12th) or week 15th Aug
- Need to see sight of final S106 changes. TW have said that they will only let the Parish draw down £5k from the community building pot to cost the plans.
- Telephones issue moving to BT, move delayed
- Architects plans sent to TW to check that they would be acceptable, Architects will be asked to attend QEB meeting, Macallum Penfold cannot make it
- Information pack received from pipe line company and signed for
- Helen and Clerk met Shelia Hornby from HDC and visited the pre school at Elvetham Heath to see building, happy to advise on design for community centre, two pre-schools have approached the Council regarding running a pre-school. Jan Hyatt said that although the preschool is regular money they do not pay very much. Bouncy Castle parties make the most money
- Portacabins should be completed this week, metal flashing to stop balls going down the middle, sprayed dark green, steps to be replaced
- Electricity report received today, Bill to review with CBS. Recommendations for remedial work – see quotes.
- Queen Elizabeth fields application form requires land registration numbers and land use

- evidence. Progressing with legal department at Basingstoke and Deane
- Resident at Verne spoke to be about antisocial behaviour by the bus stop, lot of bad language and noise at night. Also large lorries for the CO-OP make a lot of noise at 5.00am in the morning. She is going to send me an email with her concerns.
- Emails due to be moved this coming weekend, please do not send any emails to the Clerk or Deputy Clerk from Friday evening until Monday mid morning.
- Newsletter is being put together.
Following updates are required:
Helen – Questionnaire & Azalea Gardens update, Friends of Azalea Gardens
Nick - Parish Plan update, Big Society, QEB,
Andrea/Mel. Jubilee/Olympic event update from Mel, ask for volunteers
Michael – traffic issues update
Clerks- Communication and information questionnaire – Parish Plan group
Update on Peter Driver, Police notice on thefts from unlocked vehicles and sheds, Advertise for Parish Councillors, litter collection

156/11 Payment of account and review of quotes

The finance report was approved and cheques were signed.

157/11 Date of next meeting

26th September 2011

There being no further business, the meeting closed at 10.30 pm

Signed.....

Date.....