

Minutes of the Meeting of CHURCH CROOKHAM PARISH COUNCIL

Date and Time: Monday 22nd October 2012 – 8.00 pm

Place: Willis Hall, Church Crookham

Present:

Councillors: Nick Harris (NH) (Chairman), Helen Butler (HB), Pat Lowe (PL), John Bennison (JB),
Andrea Ong (AO), Michael Burford (MB), Gill Scott (GS), Bill Shambrook (BS)

Also: Jayne Hawkins (Clerk)
Tony Clarke (Crandall, HDC)

There was 1 member of the public present.

203/12 Apologies for Absence

There were apologies for absence from Cllr. Kate Grant and Cllr Mel Williams, County Cllr. Jenny Radley also sent her apologies.

204/12 Approval of the minutes

The minutes of the previous Parish Council meeting held on the 24th September 2012 were agreed and then signed as a true reflection of the meeting.

The minutes and recommendations of the following committee meetings were all accepted.

Planning – 24/9/2012
Sports and Recreation – 8/10/2012,

205/12 Declaration of interest relating to items on the agenda

There were no declarations of interest.

206/12 Chairman's Announcements

The Chairman made the following announcements

- Code of conduct training – agreed for 27th November at 7.30pm All Councillors were encouraged to attend.
- QEB transport steering group meeting – possible dates 19th or 26th November at 10.am. The Chairman expressed his thanks to the Community Plan group for their work on the questionnaire and asked the Clerk to write a thank you to the non PC volunteers
- The Chairman said he would be setting up an initial meeting of the Byelaws working party as soon as possible – NH, HB, and AO.
- Gurkha Concert - Annual Christmas Concert by the Band of the Brigade of Gurkhas at The Harlington on Saturday 8th December 2012. The Chairman is unable to attend and suggested if anyone wanted to go they contact the Clerk. Tickets are £15.00 each

Clerk

207/12 Public Session

An opportunity for members of the public to bring matters to the attention of the Parish Council (3 minutes per person, 15mins maximum). District Councillor Tony Clarke introduced himself to the Parish Councillors.

208/12 To receive a resignation from the role of Vice Chairman of the Parish Council

It was reported that Councillor Williams had resigned from the role of Vice Chairman due to work and personal commitments, she will continue as a Parish Councillor and will be on the Sports and Recreation Committee and Finance Committee.



210/12 Appointment of Vice-Chairman and Vice Chairman's declaration of acceptance of office and the model code of conduct.

Councillor Andrea Ong volunteered to be vice-chairman of the Parish Council. She was proposed by Councillor Bill Shambrook and seconded by Councillor Bennison. This was agreed by all.

210/12 To receive a letter from a member of the public regarding the position of the new crossing on Aldershot Road next to Gables Road and to decide whether the Parish Council wish to support the concerns raised.

A letter was circulated from a resident regarding the proposed crossing on Aldershot Road near to Gables Road. He raised the following concerns:

- The apparent curb line adjustments, particularly on the Gable Road side appear to reduce the current footpath width.
- Removal of a prominent longstanding "boundary oak".
- Proposed crossing appears to have a limited line of sight from the Gables Road side looking right, down the busy Aldershot Road towards Redfields Lane.
- Similar views have been expressed regarding the proposed crossing at the Gally Hill Road/Gables Road junction where the line of sight from the school side, to the left towards the Wyvern, is limited. Moving the crossing towards Award Road might improve this.
- The use of SADS automatic speed warning signs has been well received. They are currently a temporary expedient but certainly do make drivers aware of their speed and might be considered as a more permanent provision.

The Parish Council asked the Clerk to pass the residents comments on to Highways and Councillor Jenny Radley. The Clerk was asked to respond to the resident.

Clerk

211/12 To decide on a response to questions raised by Councillor Radley regarding the Redfields Lane study.

- Suggestions for any lower cost schemes to improve safety or capacity at Redfields Lane junction.
- Identify any schemes the Parish would like considered if it becomes necessary for money in the Redfields Lane junction to be reallocated.

It was reported that Councillor Radley has asked the Parish Council to respond to the two questions above.

Cllr. Bennison gave an update on the footpath from Crookham Village to Dogmersfield that has been proposed to utilise some of the S106 money that runs out in January.

Cllr. Bennison proposed a cycleway from Leipzig Road to Vertu Roundabout

The Clerk was asked to inform Councillor Radley that the Parish Council would prefer the money to be spent rather than lost and would actively support any schemes that improved the Redfields Lane / A287 junction. They suggested: putting traffic lights further downhill; measures to slow the traffic coming down the hill; more warning signs at the junction to make the exit safer; speed cameras.

The clerk was asked to update the Highway schemes spreadsheet with the following:

- Footpath along Aldershot Road from Tesco roundabout to Farnborough
- The Verne to Bowenhurst Road is very steep, is it possible to add a handrail?
- Cycle path from Leipzig road to Vertu roundabout.

Clerk

The Clerk was asked to send Cllr. Radley a copy of the Parish spreadsheet for Highway ideas in the Parish.



212/12

Community Centre Crookham Park

To receive an update from the Community Centre working party and to agree a plan for reaching a decision on how to achieve planning permission for a viable Community Centre by February 2013.

- Update on options
- Agree a timetable for decision making
- Establish what information Councillors require in order to make an informed decision.

It was reported that the purpose of this agenda item was to prepare Councillors for making a decision on how to proceed with the Community Centre at the next PC meeting. Councillors decided that they would expect a report from the working party containing all the issues considered. Councillor Ong said she would like to see evidence that shows that small community centres are not profitable. All Councillors were asked to attend the next Community Centre working party on 5th November in the Willis Hall and to send any queries or requests for information to Councillor Grant and Councillor Scott before the next working party.

All

213/12

To discuss the concerns raised by the HCC landscape architect about the size of the proposed MUGA at Crookham Park and feedback from Taylor Wimpey following a request for the plans to be changed to include two smaller MUGAs and a skate park.

It was reported that the new MUGA at Crookham Park is supposed to be 88m x 60m which is very large and probably unusable as a single MUGA. Concerns about the impact of drainage and the overbearing nature of the MUGA had been raised by the schools landscape architect. The Clerk has written to TW to find out if it would be possible to split the MUGA into two smaller MUGAs 40x20 one set up for football/basketball and one set up for tennis/netball plus a 40x40 skate park area. TW have responded to say that they have passed the query on to their consultants for consideration.

The Parish Council decided that they would like the Clerk to continue to negotiate with TW to change the original plans to replace 1 large MUGA with 3 smaller units.

214/12

To decide the process for negotiating with Taylor Wimpey over the S106 agreement in relation to the additional 100 houses should the phase 3 appeal be won by Taylor Wimpey.

It was reported that a meeting has been arranged on 7th November with Robert Jackson and Taylor Wimpey to discuss the Parish's request for additional S106 funding in the event that TW are granted permission for the additional 100 houses at Crookham Park. The Parish Council are still opposed to the 100 houses and this will only be effective if TW win the appeal. The Parish Council decided that Cllr Bennison, Cllr Butler and the Clerk should attend this meeting to negotiate with TW and HDC and to represent the Council's views as expressed in the Community Infrastructure document sent to Hart District Council.

JB/HB

The Chairman reported that evidence of proof for the S106 contributions requested was needed and should be approved at the November Parish Council meeting so that it was available for the appeal. The clerk was asked to review the information already available and identify any areas for improvement.

Clerk

215/12

To decide which members of the Parish Council should represent the Parish Councils views opposing the additional 100 houses at Crookham Park at the Crookham Park phase 3 appeal hearing - Appeal Ref: APP/N1730/A/12/2182453, LPA Ref: 12/00234/MAJOR

It was reported that the appeal by Taylor Wimpey in the refusal by the Council of the application for 100 dwellings on "Phase 3" of the QEB site will open at 10.00 a.m. on Tuesday 22 January 2013. The Parish Council has opted not to apply for Rule 6 which would allow them to interrogate Taylor Wimpey as it could put them in a position where they were liable for costs. However they can still send representatives, that they have instructed, to represent the views of the Parish Council. These representatives need to be agreed by full council and it should be recorded in the minutes that the Council would like them to represent their views which are opposition to the 100 additional houses.

The Inspectorate have scheduled 3 days for the Inquiry but it could be over in 2 days

Proofs will have to be at the Planning Inspectorate on Christmas Eve, to allow time for comment they should be at complete first draft stage by 30 November 2012.

The Parish Council decided that Councillor Harris should represent the Council if he is available. Councillor Harris and Councillor Bennison agreed to prepare a brief for approval at the next PC meeting.

216/12 To consider safety issues raised by members of the public in the new car park at Peter Driver playing fields and to decide what action if any can be taken to improve access and lighting.

It was reported that a number of members of the public had raised concerns about safety issues in the car park at Peter Driver when the car park is busy and children are milling around arriving and leaving clubs. It is difficult to get out of the far side. Residents have asked for a one way system to provide a safer way of leaving the car park.

The Clerk has asked Highways whether it would be feasible to have a second exit onto the Bourley Road. There are issues over ownership of the road and the proximity of the Beacon Hill junction. James Holt at Hampshire Highways North thought it would be possible once the road was adopted by Highways but the culvert would need to be built so that it could carry the weight of cars. The Councillors decided to wait until the nursing home development starts and to then ask the developer if they would be prepared to put in an exit when they are constructing the footpath from the Tweseldown to the nursing home.

The clerk was asked to investigate painting yellow lines on the car park and 'No Parking' to try and keep the exits routes free of cars.

Clerk

217/12 To receive an update on information gathered regarding the request from Benra Limited to rent a parking space in the Peter Driver car park for a hot food van and to decide how to respond to the request.

The Clerk asked Police and Licencing if they would have any concerns about a hot food van parking at Peter Driver. Responses circulated.

It was reported that:

- The police were opposed to having a hot food van at Peter Driver
- Licencing did not have any issues with their other van in Fleet
- Parking issues could be made worse at busy times
- The manager of the Tweseldown Public House was opposed to a hot food van every evening although they did not have an issue with it on a Sunday when matches are on.

Clerk

Having considered all the available information the Parish Council decided that they would not permit the hot food van to rent a space in the Car Park. This was proposed by Councillor Shambrook and seconded by Councillor Harris, 4 votes in favour and 4 votes against; the Chairman used his casting vote in favour of the proposal not to permit the van to park at Peter Driver. The Clerk was asked to write to Benra and thank them for their interest but inform them that at this time the Parish Council had decided not to give permission for a hot food van at Peter Driver.

Clerk

218/12 To consider concerns about the amount of bare earth at Azalea Park and to decide what actions to take to protect these areas as required by the management plan.

- It was agreed that more seed should be ordered for the tank tracks and inside of the play park.
- The Clerk agreed to bring quotes for additional play mats and turf to the next Sports and Recreation Committee meeting.
- The clerk was asked to get quotes for a tarmac path which should include any additional requirements resulting from the management plan for the park.
- The Clerk agreed to look at grants.

Clerk



219/12 To receive a request from a member of the public to host a community sharing scheme on the Parish Website.

An email had been circulated. A resident would like the Parish Council to host a community sharing scheme. It was agreed that the clerk should write to the resident and thank her for her idea but that the Parish Council did not have the resources needed to run such a scheme. However if the resident wished to set up a website the Parish Council would put a link to it on the Parish Website. Councillor Butler said that there is already a busy parent's forum that might be ideal for advertising items for sharing or requesting items to borrow. Cllr Butler to send the clerk the link to the forum. The Clerk agreed to write to the resident.

Clerk

220/12 To consider whether there are any ways in which the Council could support individuals from the Parish that are involved in fund raising projects for charities.

This agenda item has resulted from a request from a member of the public for sponsorship for a gap year trip to Malawi. Whilst in Malawi she would be volunteering as a teacher and helping with social care for the Project Trust Charity. It was decided that the Parish Council cannot support individuals and the Clerk was asked to write and thank the resident and wish her well with her project but inform her that they are unable to support her project

Clerk

221/12 To receive members comments on the revised code of conduct circulated by Hart District Council and to decide what feedback should be sent from the Parish Council

The latest draft code of conduct that Hart is considering has been circulated to Parish Councillors for comment. Comments from Councillor Harris were reviewed and accepted.

The Clerk was asked to send comments made by Councillor Harris to Daryl Philips

Clerk

Course to be run by HALC on 27th November, it was suggested that all Councillors attend.

222/12 To receive an update on members interests.

Councillors were informed that members' interest forms should be updated to include member's partners' interests and the new forms will be put on the parish council website as this is now a legal requirement.

Members were informed that if they have a pecuniary interest on an item on an agenda that they have not included in their declaration of interest form then they will have to complete a form and send to the Clerk as soon as they are aware of the interest. The Clerk has to send these to Hart District Council monitoring officers.

It was decided that Councillors would wait until Hart have adopted their policy and the code of conduct training has taken place before they fill in their interest forms to ensure that they are fully aware of their responsibilities.

223/12 To approve payment of accounts and to review any quotations received

The accounts for October were approved.



Church Crookham Parish Bank Accounts Summary as at 30th September 2012				
Financial Year ending 31/3/13	Petty Cash	HSBC Current A/C	HSBC Deposit	Grand Total
Closing balance per Aug Statement		£ 20,101.90	£ 170,730.38	£ 190,832.28
Income - Credits received at bank in Sep		£ 158,412.15	£ 86,765.15	£ 245,177.30
Expenditure - Cheques presented in Sep		£ 109,373.80	£ 70,000.00	£ 179,373.80
Petty Cash at hand	£ -	£ -	£ -	£ -
Closing balance per Sep Statement (cash at bank and in hand)	£ -	£ 69,140.25	£ 187,495.53	£ 256,635.78
Approval for payments due in October:		invoice no:	cheque no:	
Employment costs				£ 3,612.65
Total expenses				£ 188.43
Sound & Lighting Hire	PAID	4695	100601	£ 168.00
Comfort Building Service- service contract		34065	100609	£ 196.60
Crookham War Memorial Hall - hall hire Sept & Oct		1919	100610	£ 106.50
Hart DC - litter picking Jul - Sept		6532	100611	£ 1,500.00
Miracle Design & Play - matting pegs		2690	100612	£ 42.98
npower - July to Sept		LGUJXYXM	100613	£ 214.04
Primavera - October		1909	100614	£ 414.00
Simone Surveys - SLR unit Sep - Oct		4767	100615	£ 240.00
Winchfield Landscape Services - GM contract Sept		925	100616	£ 1,282.42
Crowley Civil Engineers - supply & install barrier and posts at Peter Driver sports ground			100617	£ 1,185.31
Citizens Advice Bureau - grant			100618	£ 2,000.00
Fleet Lions - grant			100619	£ 1,000.00
HSBC charges 31 08 2012 to 29 09 2012			DD	£ 27.30
BT			DD	£ 83.71
Upper Bridge - web hosting			SO	£ 34.80
Total Payments for October				£ 12,296.74
				£ 12,296.74

224/12 To receive the Clerks Report

1. Azalea Park: There are some bare muddy patches in the main park by the gates and within the play park. The Clerk is getting quotes from 3 contractors for a tarmac path to go between the main gate and the playground gate and has asked the landscape contractor to put down more grass seed within the play park.
2. Peter Driver - Planting around the car park – The clerk has asked Mind the Garden for some planting plans and a quote for completing the work. Still awaiting plans. Fencing panels have been replaced and repaired. Surface testing took place on Friday 19th October. The Clerk has raised an issue about the safety and suitability of the clips holding the fencing panels together but Bob Scrivener has said these points are unfounded. Cut through to Tweseldown has been completed. Small football pitch – need to remove concrete circle and order goals.
3. Crookham Park Meeting arranged with Hart planning officers and Taylor Wimpey on 7th November to discuss S106 contribution request should the appeal for 100 houses be won by Taylor Wimpey. Robert Jackson reported back on the letter regarding S106 violations. This will be circulated to Councillors. He suggested that since S106 payments have been made no further actions should be taken at this time. Clerk has requested that Taylor Wimpey review the MUGA
4. Office move – R & L committee of Fleet Town Council have approved in principal the changes to the offices, work is likely to start in the New Year if the plans are approved by full council. Rental negotiations are expected with Church Crookham Parish Council. Parish Council will have additional costs to move telephone and broadband connections.
5. Road Closures – over half term work on the crossing by the Wyvern and the crossing at Crookham Infants will take place. There will be road closures at the Wyvern junction.



6. Sandy Lane garage operating hours – planning have confirmed that there are no limitations on the hours of operation but should there be a noise nuisance then action can be taken through environmental health.
7. Highways have agreed to look at the extended kerb on Sandy lane following a number of complaints.

225/12 To receive monthly safety report

The monthly safety report was received and reviewed

CLr Lowe said that she would provide the clerk with a contact for replacing the faulty hinge on the park gate.

226/12 To receive other reports.

1. Quetta and Humphrey Park –nothing to report
2. Fleet Link (HB) - meeting at end November
3. FACC (JB) – Councillor Bennison gave an update on the last FACC meeting, minutes to be circulated.
4. Memorial Hall (MB) – nothing to report
5. Allotments (PL) – work on the base layer of the car park has started.
6. Community Plan – as per the Clerk’s report
7. Alms Houses – All going well.

227/12 Items for next meeting

LDF plan update

Approval of budget and precept request

Councillors to send agenda items to the clerk before the 19th November, 2012

228/12 Date of next meeting: 26th November 2012

There being no further business, the meeting closed at 10:21 pm

Signed.....

Date.....