

**Minutes of the Meeting of
CHURCH CROOKHAM PARISH COUNCIL**

Date and Time: Monday 26th July 2010 – 8.20pm

Place: Willis Hall, Church Crookham

Present:

Councillors: Nick Harris (NH) (Chairman), John Bennison (JB), Andrea Ong (AO), Bill Shambrook (BS), Michael Burford (MJB), Mary Barry (MB),

Also: Jan Hyatt Clerk
Cllr James Radley HDC
Cllr Jenny Radley HDC/HCC
Cllr Gill Butler HDC
2 x member of public

67/10 Apologies for Absence

Apologies were received from Jenni Kenyon, Helen Butler and Pat Lowe
Community Police Officer, Caroline Webster also sent her apologies.

68/10 Approval of the minutes

The minutes of 28th June 2010 were accepted as an accurate record.

69/10 Declarations of Interest in any item on the agenda

None

70/10 Resolution to appoint a Parish Clerk

It was resolved that Jayne Hawkins be appointed as the Parish clerk from 1 September 2010. Her terms and conditions would be the same as the existing clerk except her working hours would be 20 per week.

BS proposed a vote of thanks to the existing clerk, Jan Hyatt and her assistant Sian Taylor. All were in favour.

Action: NH to contact Fleet TC regarding the provision of office space for the Clerk.

71/10 To receive report from Caroline Webster, Community Police

Caroline Webster had sent her apologies so this item was deferred to the next meeting.

72/10 To receive a report from the Finance and Policy committee

The chairman, AO, reported the following:

- Budget 2011/12 – the council will need to start working towards its next budget at the end of September.
ACTION: committees will need to supply the F&P committee with information.
- Budget Review 2010/11 – the review of expenditure has shown that as yet not much has been spent and there have been no unexpected costs. It has

been agreed that going forward the committee will review the expenditure monthly via email and meet as necessary.

73/10 To receive a report from the QEB Working Group

In the absence of the chairman, JB reported that the developers have asked for a wish-list by end of July. There is insufficient time to put this together and it requires full council agreement.

It was therefore agreed to email the developer's agent explaining that the final list would require full council agreement and would therefore not be available by the end of July.

JH

74/10 To receive a report from Quetta and Humphrey Park

In the absence of the lead councillor (JK) this report was deferred to a future meeting. It was noted that the next residents' association meeting would be held in September.

75/10 To receive a Call & Go Update

HB had been dealing with this so the item was deferred in her absence

76/10 To receive an update on the Memorial Hall

As the parish council representative on the committee MJB reported that there is a shortfall in funding and the committee has plans to upgrade the toilet facilities. They are looking for a contribution from the parish council towards this.

It was agreed that this would be considered at a forthcoming meeting. The council would need proof that the work was going to a competitive tender and would like to see the accounts of the hall before making a decision.

MJB

77/10 Building relationships with other community groups

- Report on HDAPTC meeting: NH will circulate the minutes
- Consideration of S137 grant to the Get With transport:
NH reported on the 'Get With' holiday activity scheme where free bus transport will be offered. Information had come to the parish council late and there is no pick up point scheduled in Church Crookham. The Council voted and with one abstention it was agreed not to contribute this year.

NH

78/10 To receive an update on the Basingstoke Canal

The Clerk confirmed that the council had been invoiced for its contribution. Alastair Clark from HDAPTC currently represents all the parishes on the committee, however it is hoped that once contributing, the individual parishes will be invited to become involved.

79/10 Communications

- Newsletter – HB is still waiting for articles
- Website – NH is currently updating this but it will be taken over by the Clerk in September

80/10 Information to report from Councillors

- MB reported progress on the Youth Council. She has spoken to the head teachers of the local secondary schools.
- NB had met with Adam Green of HDC regarding the skate facilities at

Peter Driver. His view is that skateboarding and football/organised sports do not mix.

- JB reported that the Aldershot Road required gully clearance

81/10 Clerk's Report

- Core Skills for New Councillors Course – Wednesday 15th September
- Meeting in August – date to be Wednesday 25th rather than Monday 23rd for planning and QEB
- Clerk will be on leave for 2 weeks prior to 25th and will arrange for planning notifications to be forwarded during that time and for the agenda to be posted.

82/10 Payment of Accounts

The July payments were presented for review

| Date | Detail | Cheque No. | General | Peter Driver | VAT | Total | Control |
|-----------|--|------------|-----------------|----------------|---------------|-----------------|-----------------|
| | B/Fwd | | 6355.18 | 2406.16 | 340.81 | 9102.15 | 9102.15 |
| 26-Jul-10 | Comfort Building Services - Monthly Contract, July | 028 | | 278.88 | 48.80 | 327.68 | |
| 26-Jul-10 | Primavera Cleaning Services - Peter Driver July | 029 | | 180.00 | 31.50 | 211.50 | |
| 26-Jul-10 | Church Crookham War memorial Hall | 030 | 31.26 | | | 31.26 | |
| 26-Jul-10 | HALC - New Councillors Seminar | 031 | 60.00 | | 10.50 | 70.50 | |
| 26-Jul-10 | HCC Basingstoke Canal 27% | 032 | 6771.87 | | | 6771.87 | |
| 26-Jul-10 | Salary - Clerk | 033 | 419.62 | | | 419.62 | |
| 26-Jul-10 | Salary - Asst Clerk | 034 | 194.45 | | | 194.45 | |
| 26-Jul-10 | Salary - R. Hunt archery Coach | 035 | 454.58 | | | 454.58 | |
| 26-Jul-10 | HMRC | 036 | 182.15 | | | 182.15 | |
| 26-Jul-10 | British Gas - Peter Driver electricity May | DD | | 53.98 | 2.70 | 56.68 | |
| | Total Current Month | | <u>8113.93</u> | <u>512.86</u> | <u>93.50</u> | <u>8720.29</u> | <u>8720.29</u> |
| | Total C/fwd | | <u>14469.11</u> | <u>2919.02</u> | <u>434.31</u> | <u>17822.44</u> | <u>17822.44</u> |

There being no further business, the meeting closed at 9.55pm

Signed.....

Date.....