

**Minutes of the Meeting of
CHURCH CROOKHAM PARISH COUNCIL**

Date and Time: Monday 28th June 2010 – 7.45pm

Place: Willis Hall, Church Crookham

Present:

Councillors: Nick Harris (NH) (Chairman), John Bennison (JB), Andrea Ong (AO), Helen Butler (HB), Bill Shambrook (BS), Michael Burford (MJB), Mary Barry (MB), Pat Lowe (PL)

Also: Jan Hyatt Clerk
Cllr James Radley HDC
1 x member of public

49/10 Apologies for Absence

Apologies were received from Jenni Kenyon (JK)

50/10 Approval of the minutes

NH proposed and PL seconded that the minutes of 24 May 2010 be accepted as an accurate record. All were in favour

Actions:

- It was agreed that Tesco at the Crookham crossroads would be a good location for a notice board. AO to carry forward.
- Newsletter – more information needed

51/10 Declarations of Interest in any item on the agenda

None

52/10 To receive an update on applications for Clerk vacancy

NH reported that there had been one application and that hand HB had met the candidate. It was agreed that if the 2 members believed the candidate to be suitable, an offer would be made.

53/10 To receive report from Caroline Webster, Community Police

Caroline Webster had sent her apologies so this item was deferred to the next meeting.

54/10 To receive a report from the Finance and Policy committee

The chairman, AO, reported the following:

- FTAP – the leaflet delivery had been a success and AO thanked HB for her hard work in organising the printing and distribution.
- FTAP – the council's response had been returned prior to the closing date.
- Budget – the quarterly figures will be reviewed at the next meeting
- Budget 2010/11 – the council will need to start working towards its next budget at the end of September.

ACTION: committees will need to supply the F&P committee with information.

- Parish Plan – it has been agreed to postpone starting this until the council has more idea of its plans for the future.

55/10 To receive a report from the Sports and Recreation Committee

- Peter Driver: JR reported that there had been 2 objections to the application for the 5 a side pitch. It would not go to committee until August. NH reported that he had made contacts regarding alternative parking arrangements.

Ongoing Actions:

- MB and BS to meet with Adam Green of HDC re: skate park ideas. **MB**
- Quotations for repair of changing room roof to be sought **JH**
- Azalea Gardens: still considering ideas. **MJB**
 - Action: list of required repairs to play area to be forwarded to the Clerk
- Youth Council: MB reported on her progress – meeting with head teachers from local schools. A working party has been set up – BS, PL, JK and MB.

56/10 To receive a report from the Planning Committee

The chairman, JB, reported:

- He had attended a presentation by HDC Head of Planning regarding the recent changes to SHLAA. The effect is likely to mean a lot more local decision making.
- Training – we are trying to organise some planning training with the HDC Head of Planning.
- The District is to provide a laptop, projector and screen
- 7 July – there is a housing forum
- QEB – await the rescheduled meeting with HDC and the developers

57/10 To receive a report on QEB Working group

The working party is hoping to meet with the developers soon.

It will be important to decide what facilities the council would like

58/10 To receive report on Quetta and Humphrey Parks

This item was deferred as there was nothing to report.

59/10 Grit Bins - to receive an update

Council is awaiting a response from HCC. Clerk to chase.

NH reported that MOD will fill any bins in September so they will need to be in place by then. **JH**

60/10 To receive a report on Call & Go

HB reported that the new routes were up and running and the service has been renamed Fleet Link.

CCPC is contributing to the cost of the service but this will now be less than had been budgeted.

61/10 Building relationships with Community Groups

The following were suggested/reported:

- Schools through the youth council
- Fleet & Church Crookham Society – members encouraged to join
- War Memorial Hall Committee – MJB reported that the committee would like to the council to put forward a representative. It was agreed this would be MJB.
- Other parish councils – NH reported that he had suggested meeting periodically with other 2 new parishes. It was suggested that members should also meet with other neighbouring councils.

62/10 To receive update on the Basingstoke Canal

Since CCPC make a contribution towards the upkeep of the canal, a representative would be required for the committee. It was agreed that this would be JB.

63/10 Communications Update

- Newsletter: more items required by beginning of July. HB will then circulate a draft.
- Website: NH is continuing to update this but it needs more content.

NB. At 9.12pm District Cllr Chris Axam entered.

64/10 Information to report from Councillors

JB suggested not having a meeting in August but making arrangements if planning applications are received.

JB also suggested that a notice board should be situated in either Quetta Park or Humphrey Park.

It was noted that Aldershot Road was in need of a sweep and the drains on the right hand side need clearing.

No other items to report.

65/10 Clerk's Report

Most items had been dealt with earlier in the meeting.

Reminder – New Councils presentation – Tuesday 29th July.

66/10 Payment of Accounts

The June payments were presented for review.

Detail	Chq No.	General	Peter Driver	VAT	Total
B/Fwd		5348.79	1389.27	160.81	6898.87
Comfort Building Services - Monthly contract May & June	019		557.76	97.60	655.36
Primavera Cleaning Services - Peter Driver May & June	020		405.00	70.87	475.87
Phoenix Managed Communications - phone bill	021	50.41		8.82	59.23
Church Crookham War memorial Hall	022	31.26			31.26
Tavistock Printers - A5 FTAP flyers	023	114.50			114.50
HDC Rates - Peter Driver	024		621.05		621.05
Salary - Clerk	025	419.62			419.62
Salary - Asst Clerk	026	194.45			194.45
HMRC	027	174.61			174.61
British Gas - Peter Driver electricity May	DD		54.13	2.71	56.84
Total Current Month		<u>984.85</u>	<u>1637.94</u>	<u>180.00</u>	<u>2802.79</u>

There being no further business, the meeting closed at 9.30pm

Signed.....

Date.....